



SOUTH EAST ASIAN
GAMES FEDERATION

SEAGF CHARTER AND RULES

(As of 12 June 2025)



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DEFINITIONS

- (i) “**NOC**” means the National Olympic Committee of a South East Asian Country that has been accepted as a member of the South East Asian Games Federation.
- (ii) “**HOST NOC**” means the National Olympic Committee that has been entrusted with the honor of hosting the SEA Games.
- (iii) “**FEDERATION**” means the South East Asian Games Federation.
- (iv) “**COUNCIL**” means the Council of the South East Asian Games Federation.
- (v) “**DELEGATE**” means a person nominated to the Council of the South East Asian Games Federation by an NOC.
- (vi) “**EXECUTIVE COMMITTEE**” means the Executive Committee set up by the Council under Rule 11.
- (vii) “**SEA GAMES**” means the South East Asian Games.
- (viii) “**SOUTH EAST ASIA**” means the whole territory comprising the following countries: Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Timor Leste, Thailand, and Vietnam.

FUNDAMENTAL PRINCIPLES

- 1 The SEA Games shall be held every two (2) years in between the years fixed for celebrations of the Olympic Games and the Asian Games unless otherwise decided by the Council.
- 2 The SEA Games shall be numbered from the first SEAP (South East Asian Peninsular) Games in Bangkok 1959.
- 3 The direction of the SEA Games shall be vested in the Council.
- 4.1 The honor of holding the SEA Games shall be entrusted to the NOC of each country in rotation in alphabetical order, four (4) years in advance, unless such rotation and or

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- awarding in such number of years in advance is otherwise decided by the Council.
- 4.2 An NOC unable to accept the honor of holding the SEA Games in its turn shall inform the Council not later than one (1) year after the Games has been awarded. The honor of holding the Games shall then be entrusted to the NOC of the Country next in the order of rotation unless such rotation and or awarding is otherwise decided by the Council.
- 4.3 If after the end of a SEA Games, the next host country cannot stage the Games, the outgoing President OR the SEA Games Federation Office (Federation Office), if necessary for expeditious reasons, shall within three (3) months after the date of such information, call a meeting of the Council to decide on the country to host the next SEA Games.
- 4.4 The Federation shall be an independent organization, free from all political, governmental and or other third-party affiliation or interference.
- 5.1 The SEA Games is the exclusive property of the Federation which owns all rights relating thereto, in particular, and without limitation, the rights relating to their organization, exploitation, broadcasting and reproduction by any means whatsoever and howsoever, and subject to funds raised and profits made by the Host NOC under Rule 5.2 below, all funds raised and profits made from all such rights under this Rule shall belong exclusively to the Federation, and to be managed and administered by the Federation Office, and accounted for, and reported to the Council.
- 5.2 Subject to Rule 5.1 above, all funds raised and profits made by the Host NOC from its own sponsors and or benefactors, from the holding of the SEA Games shall be left to the Host NOC and the Organizing Committee to manage and decide.
- 5.3 Any emblem and mascot created for the SEA Games may not be used for commercial purposes in the territory of any NOC, without the Host NOC's prior written approval.
- 6 The Council of the Federation is responsible for:
- First - Ensuring the regular celebration of the SEA Games;
 - Second - Making them worthy of the glorious history and of the high ideals that inspire the Olympic Games;
 - Third - Encouraging the organization of sports competitions generally, and to guide, influence, and lead sport with the following aims:
 - to promote the development of those physical and moral qualities which are the basis of sport;
 - to educate young people through sport in a spirit of better understanding between each other and of friendship, thereby helping

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to build a better and more peaceful world;

- to spread the Olympic principles throughout South East Asia, thereby creating goodwill in the region; and
- to bring together the athletes of South East Asia in a biennial sport festival.

MEMBERSHIP

- 7.1 The Federation shall consist as of the founding year in June 1959 of the National Olympic Committees of the six (6) founder countries of the SEAP Games, namely, MYANMAR, KAMPUCHEA, LAOS, MALAYA, THAILAND and VIETNAM, each of which shall be a member of the Federation.
- 7.2 As from 16th September 1963, the eleven (11) States of Malaya together with the States of Sabah, Sarawak and Singapore became Malaysia.
- 7.3 As from 9th August 1965, the State of Singapore ceased to be a State of Malaysia and became the independent Republic of Singapore and its NOC continued to be a member of the Federation.
- 7.4 As from 5th February 1977 the respective NOC of the Republic of Indonesia and of the Republic of Philippines became members of the Federation.
- 7.5 As from 10th November, 1977 the NOC of Brunei Darussalam became a member of the Federation.
- 7.6 As from 2003 the NOC of East Timor, now known as Timor Leste, became a member of the Federation.
- 7.7 An NOC of any country in South East Asia wishing to join the Federation shall apply to the Federation, through the Federation Office:
- 7.7.1 The Federation Office must send such application to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.
- 7.7.2 In any event, the Federation Office shall prepare and table the application, with facts, information and documents relating to the application, to the Executive Committee for its consideration and recommendation, which Executive Committee recommendation shall then be tabled to the Council for its consideration and decision, which decision of the Council for acceptance of Federation NOC-Membership must be by at least a two-thirds (2/3) majority of the number of eligible Member-NOCs. Neither the Council nor any of the Federation Member-NOCs is obliged to give any reason for any rejection of any such application.

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- 7.7.3 The Federation Office shall notify the NOC concerned of the Council's decision as to acceptance or rejection of the application for Federation Membership of the NOC within fourteen (14) days from the date of such Council's decision.
- 7.7.4 On acceptance of the application, the NOC shall become a member of the Federation, and by accepting to be a Federation Member-NOC, is deemed to have pledged to, and shall observe and comply with all the Federation's rules, regulations and by-laws, including this Charter and Rules.
- 8.1 Each NOC shall be allowed to nominate not more than three (3) delegates (and where possible at least one (1) must belong to the opposite gender) to the Council of the Federation. Such delegates shall be nationals of the country of the NOC and the NOCs shall choose their respective delegates to the Council of the Federation in such manner as they may respectively prescribe.
- 8.2 Delegates shall serve on the Council until their successors are nominated by the NOC concerned.
- 8.3 Any person ceasing to be a delegate shall ipso facto cease to hold office in the Federation.
- 9 Each NOC shall have only one (1) vote.
- 10.1 An outgoing President of the Federation shall be an Honorary Life President; he/she shall have the privilege of attending Council meetings without voting rights. This rule shall have retroactive effect from the 1st SEAP Games.
- 10.2 Honorary Membership to the Council is not automatic under any circumstances, and notwithstanding that any NOC may have hosted any SEA Games. The Council may also elect as Honorary Members those who have rendered outstanding service to the SEA Games and or the SEA Games Federation.

Honorary Members may attend Council Meetings without voting rights. Such membership may be nominated by his/her respective NOC or by any Federation Member-NOC; and may be terminated at the request of the NOC of the Honorary Member concerned or by any Federation Member-NOC. Each NOC may have a maximum of three (3) Honorary Members at any one time. Nominations for Honorary Membership or application for termination thereof may be submitted to the Federation, through the Federation Office:

10.2.1 The Federation Office must send such application to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.

10.2.2 In any event, the Federation Office shall prepare and table the application, with facts, information and documents relating to the application, to the Executive

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Committee for its consideration and recommendation, which Executive Committee recommendation shall then be tabled to the Council for its consideration and decision, which decision of the Council for acceptance of Honorary Membership or termination of Honorary Membership must be by at least a two-thirds (2/3) majority of the number of eligible Member-NOCs. Neither the Council nor any of the Federation Member-NOCs is obliged to give any reason for any rejection of any such application for Honorary Membership, nor for any acceptance or rejection of any application for termination.

- 10.2.3 The Federation Office shall notify the person concerned of the Council's decision as to acceptance or rejection of the application for Honorary Membership or for termination of such Membership within fourteen (14) days from the date of such Council's decision.
- 10.3 The SEA Games Federation President, Honorary Secretary and the Treasurer are to be nominees put up by the Host NOC and shall hold office from the end of one SEA Games to the end of the next Games.
- 10.4 In the absence of the President of the Federation, or while he/she is unable to act, or if he/she dies or vacates his/her office, the first Vice-Chairperson of the Executive Committee nominated by the Host NOC shall have the powers of the President and shall act in the interim, but no decision on any material or substantial matter shall be taken or implemented in such interim period until a new President of the Federation is nominated by the Host NOC (which nomination must be within two (2) months from such absence/death/vacancy), and approved by the Council (which approval must be within four (4) months from such absence/death/vacancy), and which approval shall be by a simple majority of the number of eligible Member-NOCs. If the Host NOC fails, for any reason whatsoever, to make such nomination within the stated period, the Council shall be at liberty to make such decision to fill such absence/vacancy as it shall deem appropriate, and the Host NOC and Organizing Committee shall be bound by, and comply with such decision.
- 10.5 The Chief Executive Officer (CEO) of the SEAGF Office under Rule 14A.2.2 shall be a member of the Council during his/her term of office as CEO.
- 10.6 The Host NOC and the Organizing Committee shall provide for the board, lodging and host country internal transport (but not international travel) of the nominated delegates of the Council under Rule 8.1 and all Honorary Life Presidents and Honorary Members.
- 10.7 If, for any reason, a SEA Games to be hosted by any Host NOC has to be postponed or delayed, resulting in the period between the date scheduled for the Closing Ceremony of the postponed or delayed SEA Games and the proposed date for the Opening Ceremony of next SEA Games to be eighteen (18) months or less, then, the Host NOC of that next SEA Games may propose for a Co-President of the Federation for the purposes of having authority as regards all matters for that next SEA Games only. The Federation President of the postponed or delayed SEA Games and the Federation Co-President of that next



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SEA Games shall respect each other's role, rights, duties, responsibilities and functions of the respective SEA Games, and there shall be no interference from each other respectively and accordingly.

EXECUTIVE COMMITTEE

- 11.1 An Executive Committee shall be formed to facilitate the management of the affairs of the Federation. It shall be composed of a Chairperson, three (3) Vice-Chairpersons, an Honorary Secretary, and one (1) member from each of the NOCs in the Federation.
- 11.2 Except for the third Vice-Chairperson stated in Rule 11.5, the members of the Executive Committee shall hold office until one (1) day after the Closing Ceremony of SEA Games for which he/she was nominated unless otherwise decided by the nominating NOC.
- 11.3 The Chairperson and a First Vice-Chairperson of the Executive Committee shall be appointed by the Host NOC and a Second Vice-Chairperson shall be appointed by the host NOC of the next SEA Games. All shall hold office until one (1) day after the date of the Closing Ceremony of the SEA Games for which he/she was nominated unless otherwise decided by the nominating NOC.
- 11.4 The Honorary Secretary of the Executive Committee shall be appointed by the Host NOC, and shall have no voting rights in the Committee.
- 11.5 The Chief Executive Officer of the SEAGF Office shall be the third Vice-Chairperson of the Executive Committee, with voting rights in the Committee, and shall hold such office in the Committee during his/her term of office as CEO.
- 12 The Executive Committee shall carry out such duties as are assigned to it by the Council from time to time. The Federation Office shall keep the records of the Federation and SEA Game and use its best endeavours to ensure that the Federation's rules, regulations and by-laws, including this Charter and Rules, are observed, complied with and carried out.
- 13 Either the Executive Committee or the Federation President alone, may take action to make a decision where circumstances do not permit such action or decision to be taken by the Council. However, such action or decision shall be subject to ratification by the Council at its next meeting.

STANDING COMMITTEES AND AD-HOC INDEPENDENT PANELS

- 14.1 There shall be four (4) Standing Committees in the Federation, with the number of members as follows:
 - 14.1.1 Sports and Rules Committee (Chair + maximum eleven (11) members [one (1) from each Member-NOC]);

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- 14.1.2 Medical Committee (Chair + maximum eleven (11) members [one (1) from each Member-NOC]);
 - 14.1.3 Anti-Doping Committee (Chair + maximum eleven (11) members [one (1) from each Member-NOC] and may comprise of external parties with experience and knowledge relating to anti-doping processes, procedures, rules, regulations and codes);
 - 14.1.4 Women and Sports Committee (Chair + maximum eleven (11) members [one (1) from each Member-NOC]).
- 14.2 The members of the Standing Committees shall serve until one (1) day after the date of the Closing Ceremony of the SEA Games for which he/she was nominated unless otherwise decided by the nominating NOC except that Committees with outstanding matters from the preceding SEA Games must complete the management and report of such matters to the Federation Office and the Council.
- 14.3 The Host NOC of the upcoming SEA Games shall be given the privilege to appoint the Chairs/Co-Chairs
- 14.4 The Member-NOCs may nominate for approval by the Council, nominees to form the following two (2) ad-hoc independent panels in relation to the arbitration and broadcasting related matters for the Federation, to serve only for the SEA Games to which he/she was appointed, until one (1) day after the date of the Closing Ceremony of the SEA Games for which he/she was nominated unless otherwise decided by the nominating NOC:
- 14.4.1 Arbitration Panel (Chair + maximum ten (10) members) to carry out the duties and functions stated in Rule 42 and as set out in Appendix 7; and
 - 14.4.2 Broadcasting Panel (Chair + maximum eight (8) members to carry out duties and functions stated in Rule 5.1 and as set out in Appendix 8, in collaboration with the Federation Office under Rule 14A.1.6.
- The members of the Panel shall independent persons of good standing, who, except as otherwise permitted or approved by the Executive Committee, shall not be officers or officials holding any office, whether elected or appointed, in any of the Member-NOCs or any of its committees/commissions, or of any of its National Federations or their committees/commissions, or other body(ies) within any Member-NOC or its National Federation's structure, and shall resign from such Panel(s) upon being elected/appointed to any such position(s) or post(s).
- 14.5 The Council may form such other Committees with such number of members and to carry out such duties and functions as the Council may decide upon at any time.

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THE ESTABLISHMENT OF THE SEA GAMES FEDERATION OFFICE

14A The SEA Games Federation shall set-up “The South East Asian Games Federation Office” or in short, “The SEAGF Office”.

14A.1 Terms of Reference

The Terms of Reference of the SEAGF Office shall be as follows:

14A.1.1 Generally, to act as the coordination and support centre and office for the SEAGF;

14A.1.2 To cooperate with, and support, the Organizing Committee of the SEA Games, Host NOC’s country and its Secretariat, without any interference;

14A.1.3 To coordinate and provide support for the mutual exchange amongst SEAGF Members, of training, research and other programmes and facilities in the educational, professional, technical, administrative and other aspects;

14A.1.4 To act as an information hub for the SEAGF Members, including data collection and as an archive for the SEAGF;

14A.1.5 To promote, develop and maintain public and international relations with National Olympic Committees, the International Olympic Committee (IOC), the Olympic Council of Asia (OCA), sports bodies and other organizations, including but not limited to the United Nations;

14A.1.6 To manage the finances, rights and privileges of the SEAGF, including but not limited to the SEAGF rights under Rule 5.1 of the SEAGF Charter, relating to the organization, exploitation, broadcasting and reproduction of the SEA Games by any means whatsoever.

14A.2 Structure of the SEAGF Office

14A.2.1 The SEAGF Office shall be at such place as the Council shall approve, with the first SEAGF Office to be based in Bangkok, Thailand.

14A.2.2 The SEAGF Office will be managed by a Chief Executive Officer (CEO), as the Council shall approve, together with such number of staff, whether full-time or part-time, as appointed by the CEO.

14A.2.3 The CEO is to propose the management structure for the SEAGF Office and make such changes as and when deemed necessary or appropriate.

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- 14A.2.4 If and when deemed necessary by the CEO, a director or chief executive officer is to be appointed when the volume of work increases in the SEAGF Office.
- 14A.2.5 The CEO is to report the SEAGF Office operations at the Executive Committee Meetings and Council Meetings, and, where necessary, seek approval of the Executive Committee or Council on matters which require the Executive Committee or Council's approval.

MEETINGS OF THE COUNCIL, EXECUTIVE COMMITTEE AND COMMITTEES

- 15.1 The Council shall meet at least once every two (2) years at the venue of the SEA Games, but the President shall summon a special meeting at any time upon the written request not less than three (3) Member-NOCs.
- 15.2 Meetings of the Executive Committee may be held at any time decided upon by its Chairperson.
- 15.3 There shall be quorum of the Council or Executive Committee if at least six (6) Member-NOCs are represented at the meeting.
- 15.4 Each Member-NOC of the Council, Executive Committee or any committee of the Federation shall have one (1) vote in the respective Council, Executive Committee and Committee.
- 15.5 Any notice of meeting of the Council, Executive Committee or any Committee of the Federation shall be given in writing, sent by prepaid registered mail and or electronic mail (any electronic mail should be followed up with the original notice by post), which notice must be sent to the members of the Council, Executive Committee or any Committee of the Federation not less than twenty-one (21) days before the date for such Meeting. If the President or the Committee Chairperson convening the Meeting considers that the Meeting due to urgent matter(s) should be held immediately, notice shall be sent aforesaid to the members of the Council, Executive Committee or any committee of the Federation not less than fourteen (14) days before the date for such Meeting.
- 15.6 Subject to Rules 7.7 (on new Member-NOCs), 10.2 (on Honorary Membership), 16 (on postal vote), 17.1 (on alternation(s) or amendment(s) to the Charter, Rules and Regulations) and 17.2 (on alternation(s) or amendment(s) to By-Laws), a resolution of the Meeting of the Council, Executive Committee or any Committee of the Federation shall be adopted only if a simple majority of the number of eligible Member-NOCs vote in favor thereof.

POSTAL OR ELECTRONIC MAIL VOTE

16. Except under Rules 7.7 (on new Member-NOCs), 10.2 (on Honorary Membership), 17.1

(on alternation(s) or amendment(s) to the Charter, Rules and Regulations) and 17.2 (on alternation(s) or amendment(s) to By-Laws), a resolution in writing may be submitted to a vote by post or electronic mail to the Council or the Executive Committee, as the case may be. If a simple majority of the eligible Member-NOCs vote in favor of the resolution, the resolution shall be deemed carried and it shall be as effective as if it had been a resolution passed at a duly convened meeting of the Council or the Executive Committee.

ALTERATION(S) OR AMENDMENT(S) OF THE FEDERATION CHARTER, RULES, REGULATIONS

17.1 The Charter, Rules and Regulations of the Federation may be altered or amended only if all of the following conditions are fulfilled:

17.1.1 Any proposal for any alteration(s) or amendment(s) must be submitted to the Federation Office not less than three (3) months before the date of the Council meeting for consideration and decision thereof.

17.1.2 The Federation Office must send such proposal for alteration(s) or amendment(s) to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.

17.1.3 In any event, the Federation Office will prepare all related facts and documents, and table such proposed alterations or amendments within six (6) weeks from the date of receipt thereof, to the Sports and Rules Committee for consideration and for its recommendation to the Executive Committee.

17.1.4 The Executive Committee will thereafter consider the recommendations of the Sports and Rules Committee on such proposed alterations or amendments and make its (Executive Committee) recommendations, which the Executive Committee shall then table to the Council for consideration and approval of the final alteration(s) and amendment(s); and

17.1.5 Any alternation(s) or amendment(s) shall only be approved if at least a two-thirds (2/3) majority of the number of eligible Member-NOCs vote in favour of the alteration(s) and or amendment(s).

17.1.6 Unless otherwise agreed during such decision, all alteration(s) or amendment(s) so approved shall take effect only one (1) day after the Closing Ceremony of the SEA Games during which such meeting was held, and to apply only for the next coming Games.

17.2 The By-Laws of the Federation may be altered or amended only if all of the following conditions are fulfilled:

17.2.1 Any proposal for any alteration(s) or amendment(s) must be submitted to the

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Federation Office not less than three (3) months before the date of the Executive Committee meeting to be convened for consideration and decision thereof;

17.2.2 The Federation Office must send such proposal for alteration(s) or amendment(s) to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.

17.2.3 In any event, the Federation Office will prepare all related facts and documents, and table such proposed alterations or amendments within six (6) weeks from the date of receipt thereof, to the Sports and Rules Committee for consideration and for its recommendation to the Executive Committee.

17.2.4 The Executive Committee will thereafter consider the recommendations of the Sports and Rules Committee on such proposed alterations or amendments within six (6) weeks from the date of receipt of such recommendations, and make its (Executive Committee) decision on the final alterations or amendments to the by-laws;

17.2.5 Any alteration(s) or amendment(s) to the by-laws shall only be approved if at least a two-thirds (2/3) majority of the number of eligible Member-NOCs in the Executive Committee vote in favour of the alteration(s) and or amendment(s);

17.2.6 Any decision of the Executive Committee on such alteration(s) or amendment(s) must be tabled by the Executive Committee to the Council at the next immediate Council for consideration and ratification of the final alteration(s) and amendment(s);

17.2.7 Unless otherwise agreed during such decision, all alteration(s) or amendment(s) to the Federation by-laws so approved shall take effect only one (1) day after the Closing Ceremony of the SEA Games during which such Council meeting was held, and to apply only for the next coming Games.

HEADQUARTERS

18 The Federation Office shall be the Headquarters of the Federation and the Federation President for the tenure of his/her office shall fix his/her working office of the Federation.

NATIONAL OLYMPIC COMMITTEE

19 The NOC shall be the only official body in its own country for all matters connected with the SEA Games. All arrangements concerning the SEA Games and all communications on such matters shall be addressed to it.



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SUPREME AUTHORITY

- 20 The Council is the supreme authority and final arbiter on all questions concerning the SEA Games.

RULES, REGULATIONS AND BY-LAWS FOR THE CELEBRATION OF THE SEA GAMES

- 21.1 The Council shall decide the date and country for the celebration of the next SEA Games and entrust the holding of the Games to the NOC of the country concerned. The Host NOC must propose the host city or cities not less than eighteen (18) months before the date of the Opening Ceremony of the Games to the Federation for approval thereof by the Council by a simple majority of the eligible Member-NOCs. The Host NOC may delegate the duties with which it has been entrusted to a special Organizing Committee chosen by itself, and whose officials may henceforth correspond directly with the Federation, the Federation Office and Member-NOCs. The power of this Organizing Committee shall cease one (1) day after the date of the Closing Ceremony of the Games it hosted or immediately upon the withdrawal or cancellation of the Host NOC's rights to host such Games. The duties and responsibilities of the Host NOC to the Federation in all matters related to the Games it hosts, including the handing over of the full report on that Games, must be completed and the handover of all related matters must be EITHER within six (6) months after the date of the Closing Ceremony of that Games OR immediately upon the withdrawal or cancellation of the Host NOC's rights to host such Games.

The Federation Office will provide a template and guidelines on the information required for such report on the SEA Games to be provided by the Host NOC.

- 21.2 The Host NOC and the Organizing Committee of the SEA Games to which they are hosting, shall, within three (3) months from the date of the Host NOC being awarded such Games, and in any event, not less than eighteen (18) months from the date of the Opening Ceremony of that SEA Games, give a guarantee in writing submitted to the Federation Office, that the Games will be held by them in strict accordance and compliance with the Federation Rules, Regulations and By-Laws. The Council will review the hosting by any NOC and or the rights of any Organizing committee which are not able to provide such written guarantee within such period.

TIME, LOCATION AND DURATION OF THE SEA GAMES

- 22.1 The time of year during which the SEA Games are to be held is not permanently fixed but will be proposed to the Council by the Organizing Committee through the Host NOC. The Council alone makes the decision on the matter.
- 22.2 The period of the SEA Games shall not exceed twelve (12) days, excluding the time for the Opening and Closing Ceremonies.



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VENUES OF THE SEA GAMES

- 23 The Host NOC shall select suitable competition venues for each sport in the program subject to the approval of the Council.

PRIVILEGES AND DUTIES OF THE ORGANIZING COMMITTEE

- 24 The Organizing Committee or the Host NOC shall be responsible for the SEA Games and shall make all the necessary arrangements subject to the approval of the Council. It shall as soon as possible after the Games, submit a full and complete printed report to the Council. The final competition results shall be compiled into a full document and disseminated to all participating NOCs in the SEA Games, and to the SEAGF Office.

INVITATION AND FORMS

- 25.1 The invitations to take part in the Games shall be sent out by the Organizing Committee on the instruction of the Council. They shall be addressed to the NOC of each country and drawn up in the following terms:

“In accordance with the instructions given by the SEA Games Federation Council, the Organizing Committee of the South East Asian Games of (year) has the honor to invite you to take part in the competitions and celebrations which will take place at _____ from ___ to _____.”

- 25.2 All documents (invitations, entries, entrance tickets, programs. etc.) printed during the Games as well as the badges shall bear the number of the SEA Games and the name of the city or country where it is celebrated.

FLAG AND EMBLEM

- 26.1 Both in the main Stadium and its neighborhood, the Federation Flag must be freely flown, with the flags of the competing nations. A large Federation Flag must fly in the main Stadium during the SEA Games from a flagpole in the area where it shall be hoisted at the moment the Games are declared opened and lowered when they are declared closed.
- 26.2 The Federation Flag shall be of a height of two (2) meters and width of three (3) meters. It shall have a light blue background with eleven (11) bright yellow gold rings in the middle. The rings shall be approximately 3/6 of the height.
- 26.3 The light blue colored background means the water that surrounds, or the sky that covers, the South East Asian countries.

The bright yellow gold rings symbolize the eleven (11) South East Asian countries. They are intertwined to denote friendship, brotherly love and unity of purpose. If additional nations are added, or if some are deleted, the original design of the Flag shall remain



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unchanged unless otherwise decided by the Council. No attempt will be made to identify any particular nation with any particular ring. The Flag is completely reversible.

(Please see Appendix 1 for the graphic details of the Federation emblem.)

OPENING CEREMONY

- 27 The Sovereign or Head of State, or his /her representative, who has been invited to open the SEA Games, is received at the entrance to the venue for the Opening Ceremony by the President of the Federation and by the President/Chairperson of the Organizing Committee (both if different persons). The two (2) President(s)/Chairperson shall present their colleagues to the Sovereign or Head of the State or his/her representative.

The Sovereign or Head of the State, or his/her representative, is then conducted to the Royal Box where he/she is greeted with the National Anthem of the Host NOC.

The parade of the athletes then takes place. Each contingent dressed in its official uniform must be preceded by a shield bearing the name of its country and accompanied by its national flag (the countries being in such order as the Organizing Committee shall decide except that the country organizing the Games shall be the last). Only those athletes and officials participating in the Games shall be permitted to take part in the parade except that the Organizing Committee may, with the approval of the Council, limit such numbers in the parade.

The contingents shall salute the Sovereign or Head of State, or his/her representative, by turning their heads towards his/her box. The flags of the countries participating shall be furnished by the Organizing Committee and shall be of equal size.

Each contingent, after completing its march around the arena, shall line up in the centre of the ground in a column, its shield and flag facing the Tribune of Honor.

The President of the Federation and the President/Chairperson of the Organizing Committee (both, if different persons) mount the Tribune of Honor and each delivers a speech at the end of which he/she/they invite(s) the Sovereign or Head of State, or his/her representative to proclaim the Games open. The latter rises and says:

“I declare open the South East Asian Games for the ____ time celebrating the Games of South East Asia.”

Immediately a fanfare is sounded during which the Federation Flag is slowly hoisted to the accompaniment of the SEA Games Federation anthem. The flame then arrives by a courier and after circling the track the sacred flame in the cauldron is lit. The Sports Hymn is sung during which those on the Tribune of Honor return to their seats.

Immediately afterwards the Oath is taken by an athlete and an official, both representatives from the country of the Host NOC. They advance to the foot of the

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Tribune of Honor accompanied by the Flag bearers of the eleven (11) countries. They mount the Tribune of Honor surrounded by the bearers of the flags of all the other countries arranged in a semicircle around them. The athlete holds a corner of the Federation flag and recites the oath on behalf of all the assembled athletes:

“In the name of all the competitors, I promise that we shall take part in the South East Asian Games, respecting and abiding by the rules which govern them, committing ourselves to a sport without doping and drugs, in the true spirit of sportsmanship, for the glory of sport and the honor of our teams”.

The athlete takes a step back while the official steps forward and holds a corner of the Federation flag and recites the oath on behalf of all the assembled judges and officials:

“In the name of all the judges and officials, I promise that we shall officiate in this South East Asian Games with complete impartiality, respecting and abiding by the rules which govern them, in the true spirit of sportsmanship”.

The athletes then leave the arena by the shortest route. The ceremony then comes to an end and the competitions may begin, unless time had been set aside for a sports display or other appropriate demonstration or performance as the Organizing Committee shall decide.

VICTORY CEREMONY

- 28 The medals may be presented by the board members of the Member-NOCs participating in the particular sport, discipline or event (with priority being given to those with medal winners) and or Guests of Honor of the Federation, and such victory ceremonies, if possible, shall take place immediately after the event at a place where the competition took place and in the following manner:
- 28.1 The competitors who have been judged first, second and third shall take their places, in their sport attire or NOC designated attire, on a stand facing the Tribune of Honor, with the winner slightly above the second who is on his/her right, and the third who is on his/her left.
- 28.2 The flag of the country of the winner shall be hoisted on the central flagpole or screen and those of the second and third on adjoining flagpoles or screen on the right and left as they face the arena. Meanwhile, the National Anthem of the country of the winner is played and the competitors and spectators shall face the flags.

(Please refer to Appendix 2 for the Guidelines on the Manufacturers’ Trademark at the Games)

CLOSING CEREMONY

- 29 The Closing Ceremony must take place in such venue as the Organizing Committee shall

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decide after the last event of the Games. The bearers of the flags of the competing nations and the shield bearers move into the arena and take up their positions in a semicircle behind the Tribune of Honor. All the participating contingents also move into the arena and take up their positions. After such display or demonstration as the Organizing Committee shall decide, the Sovereign or Head of State, or his/her representative pronounces the closing of the Games in the following words:

“I declare the South East Asian Games closed and I call upon the youth of the South East Asian countries to assemble two (2) years from now at _____ there to celebrate the _____ South East Asian Games. May they display cheerfulness and concord so that the Sports Torch may be carried on with even greater eagerness, courage and honor for the good of humanity throughout the ages.”

A fanfare is then sounded and the Sacred Flame is extinguished. The Federation Flag is slowly lowered from the flagpole and carried to the Tribune of Honor where the handing/taking over of the Federation Flag then takes place. The President/Chairperson of the Organizing Committee hands over the Federation Flag to the President of the Federation. The latter then hands the Federation Flag to the President of the NOC hosting the next SEA Games, who may then hand it over to the President/Chairperson of the next Organizing Committee. After this is done, the flag bearers, shield bearers and competitors then march out to appropriate music by the bands.

GENERAL RULES OF THE SEA GAMES

- 30 To be eligible for participation in the SEA Games, a competitor must comply with the Federation’s rules, regulations and by-laws, including this Charter and Rules, in particular in relation to eligibility and nationality, as well as the related provisions in the Olympic Charter, and the rules, regulations and by-laws for participation in the Olympic Games.

NATIONALITY OF COMPETITOR

- 31 Only nationals of the country of the NOC who are holding current valid national passports of the county of that Member-NOC shall be qualified and eligible to represent the Member-NOC in the SEA Games. All disputes relating to the determination of the country which a competitor may represent in the SEA Games shall be decided by the Arbitration Panel established under this Charter and Rules, in accordance with the Federation’s rules, regulations and by-laws, including this Charter and Rules, relating to eligibility and nationality.

AGE LIMIT

- 32 There must be no age limit for participation in any sport, discipline or event, except for those specifically approved by the Executive Committee in order to cater to any specific requirements of any specific sport(s), discipline(s) or event(s).

If there is any conflict or discrepancy between any rule, regulation, bye-law, code or any other provision of any International Sport Federation (IF) and or Asian Sport Federation (AF) on age limitation, the relevant provision(s) of the Federation and this Charter and Rules shall prevail.

MEDICAL AND ANTI-DOPING CODES, AND OTHER RULES, REGULATIONS AND CODES

- 33.1 The Host NOC and Organizing Committee of the SEA Games will ensure the health of all athletes and other participants during the SEA Games.
- 33.2 Anti-Doping Rule Violations as defined by the World Anti-Doping Agency (WADA) Code is forbidden.
- 33.3 All competitors shall be subject, during the Games, to doping control initiated by the Federation at any time or place, carried out in conformity with the WADA Code and its respective International Standards, as elaborated in the SEA Games Anti-Doping Rules.
- 33.4 Competitors in sports restricted to women must comply with the prescribed tests for disorders of sexual determination when so needed.
- 33.5 Any competitor refusing to submit to doping control or who is found guilty of any Anti-Doping Rule violation shall be excluded from the SEA Games.
- 33.6 The principles of exclusion for teams and individuals shall be in accordance with the WADA Code.
- 33.7 A medal may be withdrawn by order of the Executive Committee or the Council on the recommendation of the Chairperson of the Anti-Doping Committee when an athlete is found guilty of a violation under the SEA Games Anti-Doping Rules and or the WADA Code.
- 33.8 The Anti-Doping Committee shall manage and implement the doping test programme for the SEA Games to which it was appointed for in accordance with WADA requirements, and implement the SEA Games Anti-Doping Rules and WADA Code.
- 33.9 The SEA Games Anti-Doping Rules and Regulations shall in no way affect further and or other sanctions by the relevant International Federation, WADA and or any other relevant national, regional, continental, international or world organizations or bodies.
- 33.10 All competitors and officials are also subject to, and shall comply with the respective anti-gaming and manipulation, and harassment and abuse, and safeguarding rules, regulations, codes and guidelines of the respective Federation Member-NOC, IOC, OCA, the respective IF and or AF of the sport concerned.

33.10.1 Any competitor or team official refusing to submit thereto or found guilty of any violation or offence thereunder shall be excluded from the SEA GAMES.

33.10.2 A medal may be withdrawn by order of the Executive Committee or the Council on the recommendation of the Arbitration Panel when an athlete is found guilty of any violation or offence thereunder.

SPORTS PROGRAMME FOR THE SEA GAMES

34.1 The sports programme for any SEA Games must comply with all the following conditions:

34.1.1 The Host NOC must propose to the Federation Office not less than twenty (20) months before the date of the Opening Ceremony of that Games, the list of sports and disciplines it proposes for the sports programme of the SEA Games it is to host.

34.1.2 The sports programme must comprise of a minimum of twenty-two (22) sports (with specific disciplines as named therein in Category IA below).

34.1.3 The sports proposed, with the disciplines therein, must comply with all the rules and criteria in this Charter and Rules, including those set out in Rules 34.1, 34.2, 34.3, 34.4, 34.5, 34.6, 34.7 and 34.8.

34.1.4 The Federation Office must send such proposed sports programme with the list of sports and disciplines to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.

34.1.5 In any event, the Federation Office will prepare all related facts and documents, and table it, within one (1) month from the date of receipt thereof, to the Sports and Rules Committee for consideration and for its recommendation to the Executive Committee. The Executive Committee will then consider the Sports and Rules Committee's recommendation and give the Executive Committee's recommendation and table such Executive Committee's recommendation to the Council for the Council's consideration and approval of the final list of sports and disciplines for the Games. The Council will then consider and make its decision (by a simple majority of the number of eligible Member-NOCs), within one (1) month from the date of receipt of the Executive Committee's recommendation, on the final list of sports and disciplines approved for the Games.

34.1.6 The final list of sports and disciplines for the Games approved by the Council must be conveyed by the Host NOC to all NOCs not less than fifteen (15) months before the date of the Opening Ceremony of the Games it is to host.

34.2 There shall be no artificial events, including for the approved team events. For avoidance

of doubt, all events must be actually held and competed.

34.3 A minimum of four (4) NOCs must register to participate by the respective closing date of both the Entry by Number and the Entry by Name registration in a sport or discipline or team event and in the case of an individual event, a minimum of three (3) NOCs must register to participate by the closing date of both the Entry by Number and Entry by Name registration, for it to be included in the SEA Games programme. For the avoidance of doubt:

34.3.1 A doubles event shall be considered an individual event.

34.3.2 There shall be no waiver of this Rule on minimum entry.

34.4 With the exception of Athletics, Aquatics and Shooting, and also subject always to the limit of the maximum of eight (8) events per sport approved from Category III in Rule 34.5, each and every other sport in the SEA Games programme shall not have more than five per cent (5%) of the total number of events or gold medal tally.

34.5 Subject Always to Rules 34.2, 34.3, 34.4, 34.5, 34.7 and 34.8 (including all sub-rules thereunder):

34.5.1 Both the two (2) sports and specifically named disciplines in Category IA below must be included (compulsory).

34.5.2 In addition, a minimum of ten (10) sports from Category IB below must be included.

34.5.3 In addition, a minimum of ten (10) sports from Category II below must be included.

34.5.4 A maximum of four (4) sports, if any, from Category III below may be included (with no minimum and the sports in this Category being not compulsory but optional), with a maximum of eight (8) events per sport.

CATEGORY IA: <u>Compulsory Sports</u> (Two (2) Sports)	CATEGORY IB: <u>Compulsory Sports</u> (Minimum of ten [10] sports)	CATEGORY II: <u>Sports in the Olympic Games and the Asian Games</u> (Minimum of ten [10] Sports)	CATEGORY III: <u>Other Sports</u> Maximum of four [4] Sports, with no minimum and not more than eight [8] events per sport selected)
1. Athletics 2. Aquatics (with Swimming,	Any sport, discipline and event on the sports programme of the	Any sport, discipline and event on the sports programme of the	<ul style="list-style-type: none"> • Arnis • Bodybuilding • Chess

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<p>Diving and Water polo as compulsory disciplines, and Artistic Swimming and Marathon Swimming as optional disciplines)</p>	<p>Olympic Games (Summer and or Winter) to be held not more than two (2) years prior to the SEA Games for which such sport, discipline and event is/are proposed for inclusion by the Host NOC, including but not limited to:</p> <ul style="list-style-type: none"> • Archery • Badminton • Basketball • Canoeing • Cycling • Equestrian • Fencing • Football • Golf • Gymnastics • Handball • Hockey • Judo • Rowing • Rugby • Sailing • Shooting • Table Tennis • Taekwondo • Tennis • Triathlon • Volleyball • Weightlifting • Wrestling • Ice Hockey • Ice Skating 	<p>Olympic Games (Summer and or Winter), the Asian Games (Summer and or Winter) or the Asian Indoor and Martial Arts Games (AIMAG) to be held not more than two (2) years prior to the SEA Games for which such sport, discipline and event is/are proposed for inclusion by the Host NOC, including but not limited to:</p> <ul style="list-style-type: none"> • Archery • Badminton • Baseball • Basketball • Billiards & Snooker • Bowling (Tenpin) • Boxing • Canoeing • Cycling • Equestrian & Polo • Fencing • Football • Golf • Gymnastics • Handball • Hockey • Judo • Karate-do • Modern Pentathlon • Rowing • Rugby • Sailing • Sepak Takraw • Shooting • Soft Tennis • Softball • Squash • Table Tennis 	<ul style="list-style-type: none"> • Dance Sport • Fin Swimming • Lawn Bowls • Muay • Netball • Pencak Silat • Petanque • Kempo • Shuttlecock • Traditional Boat Race • Water Skiing • Vovinam • Floorball • Contract Bridge • Kickboxing • Obstacle Race • Kun Khmer • Kun Bokatur
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		<ul style="list-style-type: none"> • Taekwondo • Tennis • Triathlon • Volleyball • Weightlifting • Wrestling • Wushu • Ice Skating • Ice Hockey • Cricket • Floorball • Netball • Muay • Petanque • Pencak Silat 	
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34.6 Each and every sport, discipline and event proposed by a Host NOC, before it is approved by the Council to be included on the SEA Games programme for any Games:

34.6.1 must belong to or be governed by an existing internationally recognised IF and or an AF, which recognition must be by the IOC, OCA, and must maintain such recognition current;

34.6.2 the IF and or AF must be WADA Code compliant and maintain such compliance current;

34.6.3 the IF and or AF must have rules, regulations, guidelines and codes for anti-gaming and manipulation, and against harassment and abuse, and for safeguarding; and

34.6.4 the IF and or AF and sport comply with all criteria, rules, regulations, processes and procedures set out in this Charter and Rules, including Appendix 4.

If there is any conflict or discrepancy between any rule, regulation, bye-law, code or any other provision of any IF and or AF on any matter, the relevant provision(s) of the Federation and this Charter and Rules shall prevail.

34.7 The Host NOC may hold as “Demonstration Sport(s)”, not more than three (3) sports only, subject to the approval of the Executive Committee.

PARTICIPATION OF WOMEN

35 Women are allowed to compete in the SEA Games according to the rules of the IF and or AF concerned, and subject to this Charter and Rules, and the Federation rules,

regulations and by-laws. Every Member-NOC must ensure the participation of women as athletes and officials in the SEA Games.

EVENTS FOR THE SEA GAMES

- 36 The Host NOC must submit to the Federation Office, not less than fifteen (15) months from the date of the Opening Ceremony of the Games it is to host, the proposed list of events for the approved final list of sports and disciplines on the Games programme:
- 36.1 The Host NOC, in proposing such list of events, must take into account the regional aspect of the Games programme and statistical data referring to the number of participating NOCs in each event of the programme of previous Games.
- 36.2 The Federation Office must send such list of proposed events to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.
- 36.3 In any event, the Federation Office shall prepare and table the list, with facts, information and documents relating to the list of proposed events to the Executive Committee, for consideration and approval.
- 36.4 The Executive Committee will consider the list of proposed events, taking into account the regional aspect of the Games programme and statistical data referring to the number of participating NOCs in each event of the programme of previous Games, and make its decision on the final list of events for such approved sports and disciplines within six (6) weeks from the date of receipt of such list of proposed events by the Host NOC.
- 36.5 The decision of the Executive Committee of the final list of in the events which shall be included in each approved sport and discipline, must be conveyed by the Host NOC to all the NOCs not less than twelve (12) months before the date of the Opening Ceremony of the Games it is to host.
- 36.6 No alteration or amendment to the Executive Committee's approved final list of events is allowed unless otherwise approved by the Executive Committee (by a simple majority of the eligible Member-NOCs).
- 36.7 The Host NOC must send to all the NOCs, all the Technical Handbooks duly approved by the respective duly recognised IF or AF together with all other relevant technical and sports-related information, for all the approved sports, disciplines and events, not less than nine (9) months before the date of the Opening Ceremony of the Games it is to host.

NUMBER OF ENTRIES

- 37 The maximum number of entries from each nation in each event is fixed by the

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Federation in consultation with the Host NOC. However, the following numbers cannot be exceeded:

- 37.1 For individual events, including singles and doubles events, there shall only be two (2) entries from each NOC (without reserves) EXCEPT for the sports with weight category, such as all martial arts and combat sports, Body-building, Weightlifting, etc., where there shall only be one (1) entry per weight category or per event from each NOC; and for the sport of Sailing, where there shall only be one (1) entry per event from each NOC.
- 37.2 For team events, there shall be one (1) team per NOC, and the number of reserves shall not exceed the number of players allowed by the International Federation.
- 37.3 For all events where individual competitions are conducted, the competitors for any one (1) NOC cannot win more than two (2) medals in the respective individual events.
- 37.4 No Federation Member-NOC, including the Host NOC or the Organizing Committee of any SEA Games, is allowed to limit the participation of any other Federation Member-NOC or any athlete from participating in any sport, discipline or event solely on the ground or for any reason of limitation of participation.

TEAM OFFICIALS

- 38 Team officials are defined as non-competitors including other team personnel who are serving the competitors with definite duties.
 - 38.1 The quotas for team officials and personnel for each contingent shall not exceed fifty per cent (50%) of the number of entered competitors.
 - 38.2 Team officials and personnel for each contingent who are in excess of the quotas set forth in Rule 38.1 shall be considered as extra officials.

ENTRY FORMS

- 39 The list of the sports, disciplines and the events in which an NOC decides to participate (Entry by Number) must be submitted by all the Member-NOCs to the Host NOC and the Federation Office not less than nine (9) months before the date of the Opening Ceremony of the Games. This list may be emailed, faxed, or submitted through an on-line registration system but must be confirmed subsequently in writing by posting the original Entry by Number Forms to the Host NOC, with a copy thereof to the Federation Office, not less than eight (8) months from the date of the Opening Ceremony of the Games.

If at the time of submission of entries, the provisions as stipulated in Rule 34.3 are not complied with, then the sport(s), discipline(s) and event(s) concerned shall be

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automatically dropped and removed from the Games programme.

Notice of the number of competitors to take part in the Games (Entry by Name), in compliance with Rule 37, must not exceed the number permitted for each event, together with the names of the competitors in each sport and discipline, and in each event, must be sent to and received by the Host NOC and Federation Office not less than ten (10) weeks before the date of the Opening Ceremony of the Games. All entries must be printed, typewritten or emailed on a form prescribed by the Host NOC and may be submitted through an on-line registration system but must be confirmed in writing by posting the original Entry by Name Forms to the Host NOC, with a copy thereof to the Federation Office, not less than eight (8) weeks from the date of the Opening Ceremony of the Games.

If at the time of submission of the final entries by name, the provisions as stipulated in Rule 34.3 are not complied with, then the sport(s), discipline(s) and event(s) concerned shall be automatically dropped and removed from the Games programme.

The entry form must include the text of the Federation's eligibility and nationality rules, regulations and by-laws, including in this Charter and Rules, and the following declaration to be signed by each competitor.

“I, the undersigned, declare that I have read the eligibility and nationality rules, regulations and by-laws of the South East Asian Games Federation and in accordance with the eligibility and nationality rules, regulations and by-laws of the Olympic Charter and that I comply with them.”

The relevant National Federation and the NOC shall also sign this form to confirm that they have brought all the rules, regulations and by-laws to the notice of the competitor. No entry shall be valid unless all the relevant rules, regulations and by-laws have all been observed.

INTERNATIONAL AND ASIAN SPORT FEDERATIONS (IFs and AFs)

- 40 The Host NOC or the Organizing Committee shall write to the duly recognised IF or AF concerned (as referred to in Rule 34.6) for their support to hold their sport in the Games in accordance with the respective technical aspect of the rules of the Sport. The IF/AF concerned must agree to comply with and respect the Federation's rules, regulations and by-laws, including this Charter and Rules.

If there is any conflict or discrepancy between any rule, regulation, bye-law, code or any other provision of any IF and or AF, the relevant provision(s) of the Federation and this Charter and Rules shall prevail.

The Organizing Committee shall pay the accommodation (equivalent to a hotel of at least a 3-star internationally accepted rating each), meals and local expenses only of one (1) IF or AF representative at the established rates of the Organizing Committee until two

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(2) days after the closing of their competition but the IF/AF shall pay for the IF/AF representative(s) air travel to the host country and city.

In exceptional cases, if for technical reasons the presence of additional delegates is necessary, the appropriate arrangements for accommodation, meals and local expenses (at the Organizing Committee's cost) shall be made with the Organizing Committee but the IF/AF shall pay for all air travel to the host country and city; subject that the Executive Committee must have been previously informed. In case of disagreement, the Executive Committees shall decide and its decision shall be final.

INTERNATIONAL TECHNICAL OFFICIALS (ITOS) AND JURIES OF APPEAL

41 The necessary technical officials, referees, judges, umpires, timekeepers, inspectors and other technical officials (collectively "International Technical Officials" or ITOs") and a Jury of Appeal for each sport in such number as shall be determined by the Host NOC or the Organizing Committee shall be appointed by the Host NOC or Organizing Committee in consultation with the appropriate IF/AF and in cooperation with the respective National Federation of the Host NOC or local sport official/representative. All such ITOs and Jury of Appeal officials approved and appointed by the Host NOC or Organizing Committee shall be referred collectively as "IF/AF International Technical Officials" or IF/AF ITOs" and "Jury of Appeal" accordingly.

The Organizing Committee shall pay for the air or international travel (based on best economy fare to the host city), accommodation (equivalent to a hotel of at least a 3-star internationally accepted rating, based on twin-share basis except for single rooms for Technical Delegates, Chief Umpires and Chief Scorer), meals, official local transport expenses and a per diem only of the IF/AF ITOs and Jury of Appeal officials at the established rates of the Organizing Committee starting from within than two (2) days before the start of the first event of the sport or discipline concerned until one (1) day after the end of the competition of the last event of that sport or discipline.

In approving and appointments of ITOs and Jury of Appeal members, all IF and or AF concerned must give priority, first to the appointment of qualified ITOs and Jury of Appeal members who reside within the South East Asian (SEA) region, and second, to those who reside within the Asian continent, before appointing any ITOs or Jury of Appeal members from outside the SEA region or Asia continent.

No official who has participated in a decision may serve in the Jury of Appeal that reviews it. The findings of the Jury of Appeal shall be communicated as soon as possible to the Federation Office, Host NOC, Organizing Committee and Executive Committee.

Technical officials and members of the Jury of Appeal may not live in the Games Villages, but the Organizing Committee shall ensure and bear the cost of their accommodation, including board and local transport facilities at such established rates of the Organizing Committee.

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The Jury of Appeal's decision(s) on all technical questions concerning its respective sport or of disciplinary nature is/are final. Such decision shall, however, be without prejudice to any further penalty and or sanction, which may be imposed by the Executive Committee.

The Jury of Appeal shall be composed of a Chairperson (who shall be the Technical Delegate) and not more than two (2) other representatives as Jury of Appeal members, who shall be appointed by the IF/AF from amongst the IF/AF ITOS and or IF/AF representative(s) present at the Games.

In the event of a dispute or protest relating to technical questions concerning its respective sport, discipline and or event, or competition or any matter that is disciplinary in nature, that is referred to a relevant Jury of Appeal, representatives of countries in the Jury of Appeal whose countries are involved in the dispute or protest must NOT participate in the deliberations and or decision making and cannot vote in the resolution of the dispute or protest.

Any NOC dissatisfied with any decision of any Jury of Appeal (except decisions concerning matters of fact and judgment calls where no appeal is allowed) may refer his/her appeal to the Panel of Arbitrators under Rules 42 and 43.

ARBITRATION PANEL

- 42 The Arbitration Panel established under Rule 14.4 shall deliberate and decide finally on all questions concerning the SEA Games or any claims, protests or appeals (including on any violation of anti-doping code, rules or regulations) from any sport, discipline or event under Rule 41 or 43, or any disputes arising from or related to the SEA Games. NOCs or the Organizing Committee may also submit question or any matter related to the SEA Games to the Arbitration Panel for determination. Further, the Arbitration Panel may intervene in and determine all questions of non-technical nature outside the jurisdiction of the Jury of Appeal set up for each sport, discipline or event in the Games programme.

CLAIMS, PROTESTS AND APPEALS

- 43.1 Decisions made by the judges, referees and umpires on the competition field of play concerning matters of fact or judgement calls are final and no appeal is allowed. Appeals against other decisions of the judges, referees or umpires or with regards to any other matter must be addressed to the Chairperson of the Jury of Appeal for the sport concerned by a representative of the NOC of the country making the claim, protest or appeal.
- 43.2 Except in exceptional circumstances, any claim, protest or appeal must be made in writing within sixty (60) minutes of the decision giving rise to the claim, protest or appeal. The Jury of Appeal, after an investigation, shall then give a decision, when possible, within two (2) hours of such claim, protest or appeal.
- 43.3 Any NOC dissatisfied with the decision of any Jury of Appeal may, within twenty-four

(24) hours of the notice of the decision of the Jury of Appeal, appeal in writing to the Arbitration Panel under Rule 42 which shall decide on the matter. All decisions of the Arbitration Panel shall be final.

PENALTIES IN CASE OF FRAUD

44 A competitor proved to have fraudulently transgressed or breached any provisions of the Charter, Rules, Regulations or By-laws of the Federation shall be disqualified and lose any position or medal he/she may have gained. If this competitor's NOC is proved to have been a party to the fraud, his/her country shall be disqualified in the sport concerned.

PRIZES

45.1 The prizes of the Games shall be provided by the Organizing Committee for distribution. They shall consist of medals and diplomas.

45.2 The first prize shall be a gold medal and a diploma, the second prize shall be a silver medal and a diploma, and the third prize, a bronze medal and a diploma. In any discipline or event where there are only (3) three teams or competitors, only the gold and silver medals and diplomas will be awarded. Diplomas but no medals will also be given for the fourth, fifth and sixth places.

45.3 All competitors, team officials and ITOs (whether appointed by the IF/AF or Member-NOCs) in the SEA Games shall receive a commemorative medal to be provided by the Host NOC or the Organizing Committee.

CLASSIFICATION

46 A roll of honor in alphabetical order of the names of first six (6) competitors in each and every event, discipline and sport and the overall medal tally of the participating countries shall be compiled by the Organizing Committee and delivered to the Council within six (6) months after the date of the Closing Ceremony.

EXPENSES

47 The Organizing Committee shall ensure that all expenses for competitors and team officials that are within its jurisdiction, particularly board and accommodation expenses, are kept to a minimum.

IDENTITY DOCUMENTS

48 Participants in the Games whether as an official or competitor shall hold an International Passport issued by the government of the participating countries, which shall be the official document in the confirmation of the holder's identity, nationality and his/her right to travel to the country of the Games and to return to his/her own country. The organizer of the Games shall issue an identity card to be used together with the Passport, which

SEAGF CHARTER AND RULES

(As of 12 June 2025)

shall allow the bearer to enter into the host country of the Games. It allows the bearer to stay to perform his Games function there for the duration of the SEA Games and for a period not exceeding two (2) weeks before and one (1) week after Games.

The organizer of the Games may use this identity card or issue the relevant accreditation card to allow bearer to access to the sites and events placed under its responsibility.

The identity documents shall be made available not later than six (6) weeks by the Organizing Committee and they shall be signed by it and contain a space for the counter signatures of the NOC.

The identity card shall contain the following particulars:

- Surname:
- Given names:
- Date of birth:
- Place of birth:
- Sex
- Nationality
- Address
- Profession
- Function during the Games.

In addition, the identity card shall bear the holder's photograph and signature.

The following categories of identity cards will be issued by the Organizing Committee.

SEAGF Card: - for the Honorary Life Presidents, Honorary Members, President, Vice President, Secretary General, the Council Members of the Federation.
- one accompanying guest for each of the above.

A Card: - for the members of the Executive Committee of the Organizing Committee.
- for the Presidents and Secretaries General of the NOCs
- for the members of the Committees of the Federation.
- for the Presidents and Secretaries General of the International/ Regional Sports Federations.
- for the Chéf de Mission
- for the Technical Delegates of the International Federations.
- one accompanying guest for each of the above.

B Card: - for the Members of the second echelon of the Organizing Committee.
- for the Presidents and Secretaries General of the National Sports Organizations participating in the Games, and one accompanying Guest for each of them.

SEAGF CHARTER AND RULES

(As of 12 June 2025)

- for the Assistant Chef de Mission, and one accompanying guest.
- C Card:
 - for the attaches.
 - each participating Member Organization will receive five (5) transferable cards.
- D Card:
 - for technical officials and juries of appeal stipulated in General Rule
- E Card:
 - for the Journalists and crews of radio, television and film.
- F Card:
 - for the competitors.
 - for the team officials.
- G Card:
 - for the very important and important guests of the Federation, the Member Organization and Organizing Committee, and one accompanying guest for each of each of the above.
- O Card:
 - for the observers approved by the member Organization.
- T card
 - for sponsors of the SEA Games.
- W Card
 - for suppliers, volunteers and other work force of the Host NOC.
- X card
 - for security personnel.

(Please see Appendix 3 on the guide to the Matrix on Accreditation Cards)

RESERVED SEATS

49 Free seats shall be reserved:

In the main stadium:

- a box for the Sovereign or Head of State and his/her retinue;
- stand A for the identity cards SEAGF, G and A holders;
- stand B for the identity cards B, C and D holders.
- stand E for the identity cards E holders;
- stand F for the identity cards F holders;

In other venues:

- one stand for the identity cards SEAGF~ G, A, B, and C holders;
- one stand for the identity cards E holders;
- suitable accommodation must be provided for the identity cards D and F holders as far as space will allow.

SEA GAMES HOUSING

50 The Host NOC and Organizing Committee shall provide housing-accommodation and three-(3)-meals a day for all athletes-competitors and the team officials either in one or more Games Village and or in one or more hotels (of at least a 3-star internationally accepted rating each) at a reasonable price, which rate shall be proposed by the Host NOC or Organizing Committee to the Federation Office not less than eighteen (18) months from the date of the Opening Ceremony of the Games it is to host.

- (i) The Federation Office must send such application to the Member-NOCs within four (4) weeks from the date of receipt thereof for consideration. The Federation Office may convene a Federation Office meeting to discuss the matter.
- (ii) In any event, the Federation Office shall prepare and table the application, with facts, information and documents relating to the application, to the Executive Committee for its consideration and decision, which decision for acceptance of such proposed rate or otherwise must be by a simple majority of the number of eligible Member-NOCs.
- (iii) The Host NOC shall notify the Member-NOCs of the Executive Committee's decision on the final rate payable by the Member-NOCs within fourteen (14) days from the date of such Executive Committee's decision.

The accommodation provided by the Host NOC or Organizing Committee shall be at the disposal of the teams for at least three (3) days before the date of the Opening Ceremony and two (2) days after the date of the Closing Ceremony of the Games.

If some athletes-competitors choose not to be housed in the accommodation and or take the meals provided, their rooms and meals may remain allocated to them provided the agreed rate-cost of the accommodation and meals are paid for by their respective NOC delegation. In the event of the Executive Committee authorizing the Organizing Committee to hold any sport, discipline and or event elsewhere than in the main Games city, official accommodation and meals shall be provided for the competitors and the team officials concerned under the same agreed rate and conditions as stated above.

The housing-accommodation provided shall be located as close as possible to the respective competition venue(s) and other facilities.

Arrangements shall also be made for the accommodation of judges, referees, umpires, inspectors, time keepers, and other technical officials of the Games.

ATTACHÉS

51 In order to facilitate co-operation between the Organizing Committee and each Member-NOC of the Federation, the latter, after consultation with the former, shall appoint an

SEAGF CHARTER AND RULES

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‘attaché’ for their country for the purposes of liaison as regards the Games. The attaché should where possible speak the language of the country to which he/she is attached.

He/she acts as a liaison between the Organizing Committee and the NOC concerned and shall be in contact with both sides in order to assist with the travelling and housing arrangements and to help solve any problem which may arise relative to his/her country’s participation in the Games.

MASS MEDIA ACCREDITATION

- 52 In order to ensure the fullest news coverage and the widest possible audience for the Games, the necessary steps shall be taken by the Organizing Committee to accredit the representatives of the different mass media so that they can attend the competitions, demonstrations and ceremonies accompanying the Games. A request for accreditation should be done through the respective NOCs.

The Executive Committee, whose decision shall be final and binding, reserves the right to grant or refuse any media accreditation already granted by the Organizing Committee.

The purpose of accreditation is to facilitate the reporting of the Games subject to the conditions laid down by the Organizing Committee, in consultation with the Federation, through the Federation Office.

Under no circumstances, throughout the duration of the Games, may any participating athlete, trainer, official, etc. be accredited or act as a journalist or photographer.

MEDIA AND BROADCAST COVERAGE RIGHTS FOR THE SEA GAMES

- 53 Subject always to the rights of the Federation to the SEA Games as stated in Rule 5.1 and payment of the Broadcaster Participation Fee by each and every broadcaster as stated in paragraph 6.3 in Appendix 8, the Media and Broadcast Coverage Rights in the territory of each NOC shall belong exclusively to each NOC.

Before any party is allowed to cover, through any form of media, and or publication, in any form, format or platform, such party must:

- 53.1 first seek the prior approval of the Member-NOC in the territory within which the party wishes to have media and or broadcast coverage;
- 53.2 if such party wishes to do any broadcast coverage in any form, format or platform, it must first pay to the Federation Office, directly or through the Host NOC or the Organizing Committee, the Participation Fee at such rate as determined by the Executive Committee or Council, such payment to be paid prior to the first broadcast or related activity or event as set out in Appendix 8 of this Charter.

The Host NOC and the Organizing Committee shall be jointly and severally liable



SEAGF CHARTER AND RULES

(As of 12 June 2025)

for the collection of all such Participation Fee and shall pay all payments collected to the Federation Office within ninety (90) days after the date of the Closing Ceremony of the Games.

FEDERATION BLAZER AND BADGE

- 54.1 The color of the Federation blazer is Dark Navy Blue with two (2) brass buttons in the front and three (3) brass buttons on each sleeve. The colour of the pants/skirt is Grey.
- 54.2 The emblem on the breast pocket should be the Federation emblem in gold thread. For the present President of the Council, the word 'PRESIDENT' should be at the bottom of the emblem. For the present Members, Honorary Life Presidents and Honorary Members of the Council, the word 'COUNCIL MEMBER' should be at the bottom of the emblem.
- 54.3 Only the present President and Members, Honorary Life Presidents and Honorary Members of the Council shall be entitled to wear this blazer.

This Charter and Rules was adopted by the Council of the SEA Games Federation at its meeting in Bali, Indonesia, on 29th April 1978, with amendments included after the following SEAGF Council meetings:

- *in 1981, in Manila, Philippines;*
- *on 6th December 1985, in Bangkok, Thailand;*
- *on 25th, August 1986, in Jakarta, Indonesia;*
- *on 8th April, 1988, in Kuala Lumpur, Malaysia;*
- *on 9th November 1990, in Manila, Philippines,*
- *on 1st August 1994 in Bangkok, Thailand;*
- *on 18th November, 1994, in Bangkok, Thailand;*
- *on 2nd July, 1996, in Jakarta, Indonesia;*
- *on 10th October, 1997 in Jakarta, Indonesia;*
- *on 19th May, 1998, in Bandar Seri Begawan, Brunei Darussalam*
- *on 09 December 2003 in Hanoi Vietnam;*
- *in March 2004 and in April 2005 in Manila, Philippines;*
- *on 9th April 2006 in Bangkok, Thailand;*
- *on 30th May 2010 in Jakarta, Indonesia;*
- *on 25th February 2011 in Jakarta, Indonesia;*
- *on 29th January 2013, in Nya Pyi Taw, Myanmar;*
- *on 10th December 2013, in Nya Pyi Taw, Myanmar;*
- *on 29th April 2014, in Singapore;*
- *on 4th June 2015, in Singapore;*
- *on 17 August 2017, in Kuala Lumpur, Malaysia;*
- *on 4th May 2023, in Phnom Penh, Cambodia;*
- *on 15th June 2024, in Bangkok, Thailand;*
- *on 12th June 2025. In Bangkok, Thailand.*



SEAGF CHARTER AND RULES
(As of 12 June 2025)

APPENDIX 1: SEAGF Flag and Emblem Guide

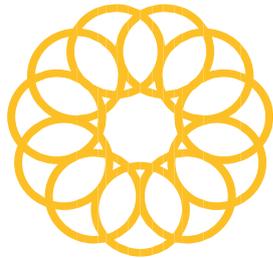


**SOUTH EAST ASIAN
GAMES FEDERATION**

APPENDIX 1

**EMBLEM
GUIDEBOOK**

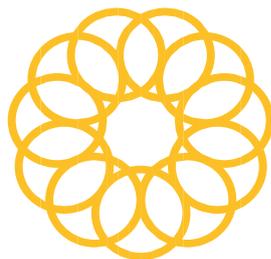
RATIONALE



**SOUTH EAST ASIAN
GAMES FEDERATION**

The South East Asian Games Federation, or SEAGF, is the organisation that oversees the biennial multi-sport South East Asian Games. The regional sports event, which attracts athletes from 11 countries, aims to promote cooperation, understanding and relations among the participating nations.

INTRODUCTION



symbol

**SOUTH EAST ASIAN
GAMES FEDERATION**

logotype

signature

The emblem has been designed to project a strong visual identity for the South East Asian Games Federation. The symbol and the basic elements are all fixed and should not be re-drawn, re-spaced or altered in any way.

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COLOURS



YELLOW

PANTONE 123C

CMYK C0 M24 Y94 K0

RGB R255 G196 B 37

HEX FFC425



BLACK

PANTONE BLACK

CMYK C0 M0 Y0 K100

RGB R0 G0 B37

HEX 000000

Full colour version



This is the preferred version of the emblem and should be used whenever possible. For maximum clarity, always place the emblem on a white field or very light background.

One colour version



For single colour usage, only black is allowed.

Revised white version



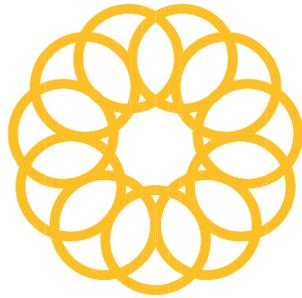
This version of the emblem may be used for selective applications. Only the above black colour is permitted or reversed white applications.



SEAGF CHARTER AND RULES

(As of 12 June 2025)

EMBLEM CONFIGURATION



**SOUTH EAST ASIAN
GAMES FEDERATION**

To best portray the emblem, the vertical configuration is the recommended format and should be used for all major applications. Consistent usage of this format is advocated at all times.

CONSTRUCTION GRID



For certain applications, e.g. signage, the construction grid serves as an additional guide to ensure accurate reproduction.

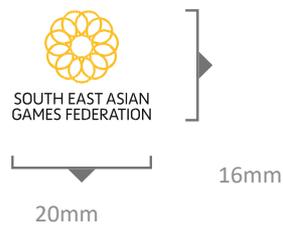
PERIMETER CONTROL

Clear Space Requirement



There should always be clear space around the emblem where no written or graphic material should appear. This space should be at least the diameter of the circle.

Minimum Size



Where the available space is restricted to a small area, the minimum size of the symbol should be observed to ensure legibility.

TYPEFACES

AaBbCc

DINPRO LIGHT

abcdefghijklmnopqrstuvwyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,;:?!@#\$%^&-*)

AaBbCc

DINPRO REGULAR

abcdefghijklmnopqrstuvwyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,;:?!@#\$%^&-*)

AaBbCc

DINPRO MEDIUM

abcdefghijklmnopqrstuvwyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,;:?!@#\$%^&-*)

AaBbCc

DINPRO BOLD

abcdefghijklmnopqrstuvwyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,;:?!@#\$%^&-*)

AaBbCc

DINPRO BLACK

abcdefghijklmnopqrstuvwyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,;:?!@#\$%^&-*)

Variations of the light, medium, bold and black in the DinPro family of typefaces may be used in conjunction with the emblem, e.g. banners, stage backdrops, brochures, stationery, etc.

IMPROPER USAGE



Enlarging logotype



Enlarging symbol

Quality control, in terms of consistent usage of the emblem, is integral to the total image projection of the federation. Diagrams on this page feature common examples of improper usage of the emblem and should be avoided at all times.



Changing the colours of the symbol and logotype



Changing the colours of the symbol and logotype



Moving the symbol or logotype



Emblem on coloured or patterned background

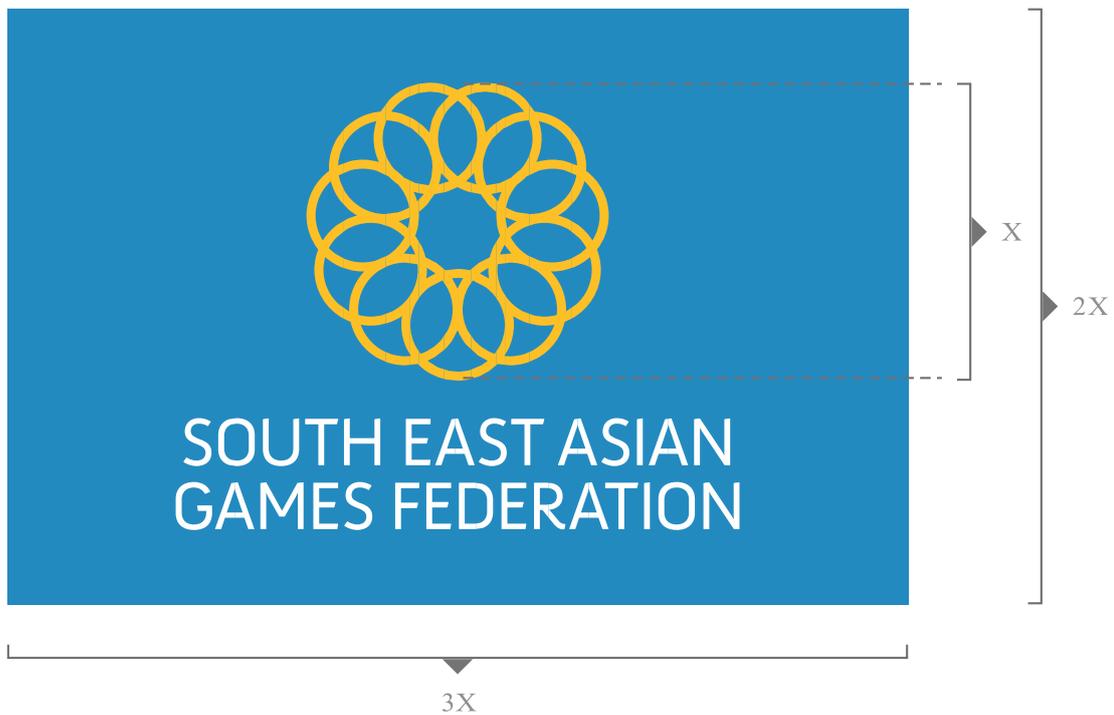


Substituting of logotype



Distorting the emblem

APPLICATION TO FEDERATION FLAG



BLUE

PANTONE 2925C

CMYK C85 M24 Y0 K0

RGB R0 G150 B214

HEX 0096D6

The emblem should be applied on a light blue background and centred in the middle. To best portray the emblem on the Federation Flag, the height of the symbol should be half the height of the flag. When applying the emblem to the Federation Flag, these guidelines should be followed, in addition to the general construction grid guidelines.



SEAGF CHARTER AND RULES

(As of 12 June 2025)

SOUTH EAST ASIAN
GAMES FEDERATION OFFICE
154 Rama 1 Road, National Stadium
Patumwan District
Bangkok 10330, Thailand

APPENDIX 2: Guidelines on Manufacturers' Trademark at the SEA Games



SOUTH EAST ASIAN
GAMES FEDERATION

GUIDELINES ON MANUFACTURER TRADEMARK AT THE SEA GAMES

TABLE OF CONTENTS

Manufacturer Trademark

- General Rules
- Measurements
 - Regular Shapes
 - Irregular Shapes
 - Combined Shapes
- Applications
 - Clothing
 - f* Competition Clothing
 - f* NOC Formal Uniforms and Casual Wear
 - Equipment
 - Accessories
 - Footwear
 - Sport Equipment

Maximizing National and NOC Identity

Using the SEA Games Emblem

Summary

Exceptions and Important Areas

This document spells out the rules for the placement of the Manufacturer Trademark on Equipment and Clothing of the National Olympic Committees (NOCs) participating in the South East Asia (SEA) Games.

The IOC Manufacturer Trademark Guidelines for the Olympic Games (Rio 2016) form the basis of this Manufacturer Trademark and Guidelines.

MANUFACTURER TRADEMARK – GENERAL RULES

The Manufacturer Trademark is the normal display of the name, logo or other distinctive design of the manufacturer of the clothing, equipment, accessory or footwear item.

The rules concerning Manufacturer Trademark are:

- Only one (1) Manufacturer Trademark is permitted per item, within the specific sizes stipulated in this manual;
- No third party reference or name, including the names or nicknames of participants or any other persons (unless listed as a technical requirement and the *Sport Specific Implementation* section), designation, trademark, logo, URL, social media account, hashtags, corporate design or colour scheme (including, but not limited to, those of sponsors, National Federations, public or governmental authorities, and clubs) or any other distinctive sign (whether direct or indirect, such as QR codes or barcodes) may appear on any *Item*.
- No *Item* may feature any identification that relates to a product, service or in any other way does not comply with the principles of the SEA Games Charter.
- The use of certain *Authorised Identifications* (such as *IF Identifications*, the *SEA Games Emblem* or the *Host Games Wordmark*) is limited and restricted to certain *Items* only and may not be used otherwise as specifically indicated herein.
- All *Items* must be those which are normally worn or used by a participant in the SEA Games.
- No commercial trademark or design other than that of the manufacturer may appear on any clothing, equipment, accessory or footwear item;
- Where the Manufacturer Trademark is principally the mark of a non-sports product, such trademark shall not be permitted, unless prior approval is given by the SEA Games Federation (SEAGF).

The above principles apply to all clothing, equipment, accessory and footwear items and must be adhered to by all NOCs, athletes, officials, accredited personnel, IFs/AFs and manufacturers. The examples used in this manual are neither definitive nor exhaustive.

MANUFACTURER TRADEMARK – MEASUREMENTS

Manufacturer Trademark can come in three forms:

- f* the manufacturer name; or
- f* the manufacturer logo; or
- f* a combination of the manufacturer name and the manufacturer logo.

Manufacturer Trademark will be measured as follows:

REGULAR SHAPES

Where the Manufacturer Trademark appears as a rectangle or square, the mathematical rules used to calculate the surface area of the shape will be applied.



$$a \times b = 30\text{cm}^2$$

$$a \times b = 6\text{cm}^2$$

IRREGULAR SHAPES

Where the Manufacturer Trademark is an irregular shape, a rectangle or square will be traced around the trademark and the mathematical rules used to calculate the surface area of the rectangle or square shall be applied.



$$a \times b = 30\text{cm}^2$$



$$a \times b = 6\text{cm}^2$$



$$a \times b = 6\text{cm}^2$$

COMBINED SHAPES

Where the Manufacturer Trademark combines the manufacturer name with the manufacturer logo, a rectangle or square will be traced around the combined trademark and the surface area of the rectangle or square shall be calculated in its entirety.



$$a \times b = 30\text{cm}^2$$



$$a \times b = 6\text{cm}^2$$



$$a \times b = 6\text{cm}^2$$

MANUFACTURER TRADEMARK – APPLICATIONS

CLOTHING

This category includes all articles of clothing worn by athletes, officials and accredited personnel within the SEA Games venues and sites. One (1) manufacturer trademark per clothing item will be permitted, with a maximum size of 30cm², when worn. This rule applies, without exception, to all clothing items.

Clothing may be divided into the following categories:

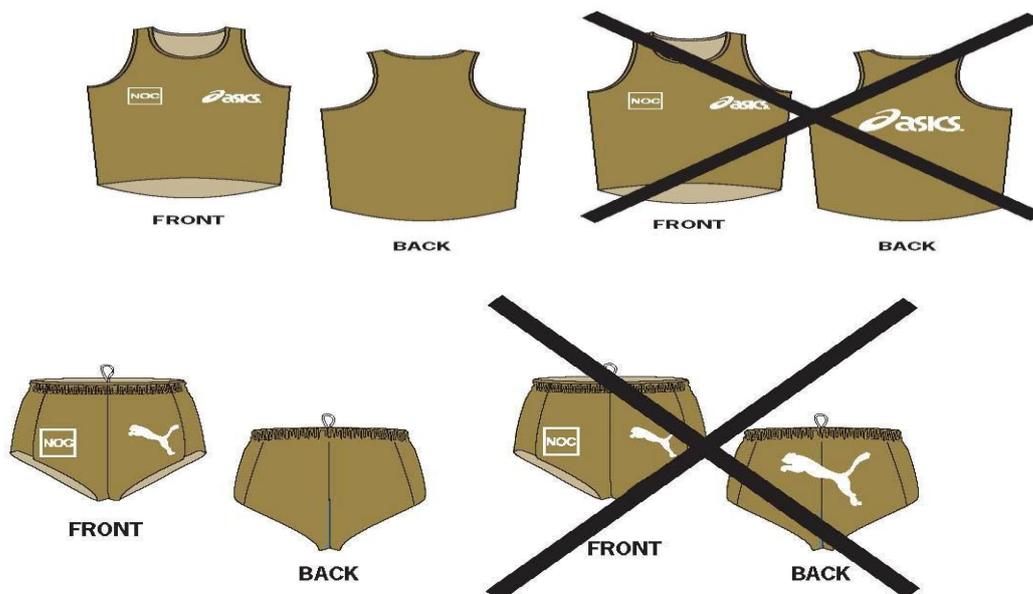
- Competition Clothing
- NOC Formal Uniforms & Casual Wear.

COMPETITION CLOTHING

This category includes articles of clothing worn by athletes, officials and other accredited personnel during all training sessions and competitions. Competition clothing is subject to additional IF/AF regulations, specific to the respective sport.

In all instances, where the clothing contains elastic material (e.g. LYCRA®), the Manufacturer Trademark shall be measured as worn by the athlete (i.e., stretched).

One (1) Manufacturer Trademark Per Clothing will be permitted, with a maximum size of 30cm², when worn.



SEAGF CHARTER AND RULES

(As of 12 June 2025)

One-Piece Body Suits: Where one-piece body suits are used during training sessions and in competition, one (1) Manufacturer Trademark, up to a maximum size of 30cm², shall be permitted above the waist and one below the waist.

Authorised Identifications may not appear close or adjacent to each other, in order to avoid a composite logo effect or a repetitive effect. This applies also in case of several layers of *Items* worn by the same person or for one-piece body suits.



NOC FORMAL UNIFORMS & CASUAL WEAR

NOC Formal Uniforms include all articles of clothing worn by athletes, officials and other accredited personnel for all SEA Games Ceremonies (Team Welcome Ceremony, Opening, Closing and Medal Ceremonies). NOC Casual Wear includes any additional articles of clothing worn by athletes, officials and other accredited personnel within SEA Games venues and sites.

One (1) Manufacturer Trademark Per Clothing will be permitted, with a maximum size of 30cm², when worn.



This example is not permitted due to the use of a third-party corporate design and colour scheme

One additional identification, strictly limited to Product Technology Identification will be permitted Per Clothing item and shall not exceed 10cm².

SEAGF CHARTER AND RULES

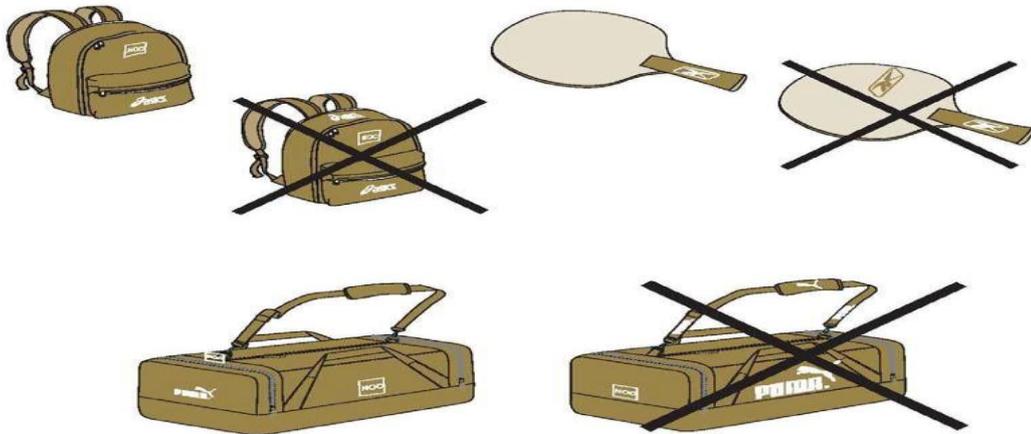
(As of 12 June 2025)

EQUIPMENT

This category includes the personal, sport-specific equipment provided and used by athletes, within SEA Games venues and sites, in the conduct of competition.

One (1) Manufacturer Trademark Per Item will be permitted, NOT taking up more than 10% of the Surface Area of the Item, with a maximum size of 60 cm².

NOTE: Some exceptions apply. Please refer to page 11 for exceptions.



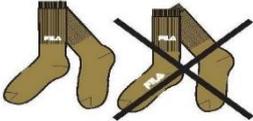
ACCESSORIES

This category includes articles of an accessory nature, worn or used by athletes, officials and other accredited personnel within SEA Games venues and sites. Examples include, but are not limited to, eyewear, gloves, headgear, socks, towels and wristbands.

All accessories must actually be worn or used by the athlete, official or accredited personnel and must not be used for advertising purposes.

In addition, all personal items (i.e., items not distributed by the NOC) carried, worn or used by athletes, officials and other accredited personnel within SEA Games venues, sites and press areas are subject to these regulations.

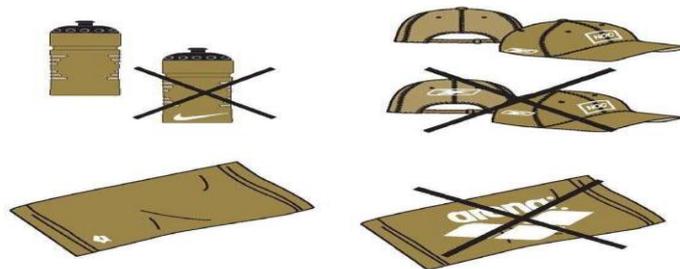
Accessories

Items	Definition
	<p>One (1) identification of the Manufacturer per item, with a maximum size of 10cm²</p>

SEAGF CHARTER AND RULES

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	<p>One (1) identification of the Manufacturer per item, with a maximum size of 10cm²</p>
	<p>May carry the Identification of the Manufacturer as generally used on products sold through the retail trade during the period of six (6) months or more prior to the Games, with no identification permitted on the lenses.</p>
	<p>One (1) identification of the Manufacturer per item, with a maximum size of 8cm²</p>
<p>Armbands</p>	<p>One (1) identification of the Manufacturer per item, with a maximum size of 6cm²</p>



Manufacturer Trademark is NOT Permitted on Contact Lenses, Earplugs, Headphones, Mouth Guards, Nose clips, Water Bottles, Umbrellas, Towels and Bandages. This list is exemplary and non-exhaustive and maybe amended and completed from time to time by the SEAGF.

FOOTWEAR

This category includes all footwear worn by athletes, officials and other accredited personnel within SEA Games venues and sites.

All footwear Items may carry the Identification of the manufacturer as generally used on products sold through the retail trade during the period of twelve (12) months prior to the Games as long as such identifications are deemed not conspicuous by the SEAGF

SPORT EQUIPMENT

For any sport equipment supplied by the NOC or athlete, the size and frequency of an *Identification of the Manufacturer* shall be as featured on *sports equipment* sold on the retail consumer market six (6) months prior to the Games, subject to any stricter IF rules which

SEAGF CHARTER AND RULES

(As of 12 June 2025)

would prevail for each concerned sport (as indicated within the *Sport Specific Implementation* section), as long as such identifications are deemed not conspicuous by the SEAGF.

For any sports equipment supplied by the OCOG, the size of an Identification of the Manufacturer shall not exceed 10% of the surface area (up to a maximum of 60 cm²).

MAXIMISING NATIONAL NOC IDENTITY

Wherever possible, NOCs are encouraged to utilise all opportunities to maximize their national and NOC identity on all SEA Games clothing, equipment and accessories. This may be achieved through the use of:

- official national colours;
- official country name and or acronym;
- official national flag;
- official NOC emblem



USING THE SEA GAMES EMBLEM

NOCs may further enhance the SEA Games identity of their formal uniforms (used exclusively for Team Welcome Ceremony, Opening, Closing and Medal Ceremonies) by using the SEA Games emblem.

Examples

SEA Games 2015 Emblem



SEA Games 2017 Emblem





SEAGF CHARTER AND RULES

(As of 12 June 2025)

The SEA Games emblem must:

- conform to the colour code and specifications of the Host SEA Games Organizing Committee;
- be clearly separated from the Manufacturer Trademark and the NOC Emblem;
- not be used for any commercial purposes including, but not limited to, licensed or replica merchandise;
- only be used once per item of clothing; and
- only be reproduced in its entirety, using the official font and colours.

SUMMARY

Each NOC shall be responsible for ensuring all items worn or used by the members of its delegation comply with the identified regulations. To maintain equity amongst NOCs, IFs/AFs and sporting goods manufacturers, any identification infringing upon the regulations identified for the particular articles shall be removed or covered in accordance with the instructions given by representatives of the SEAGF or IF/AF to the athlete or team official.

Any breach of the guidelines may lead to disqualification of the athlete and or official concerned, as well as other possible sanctions against the athlete, the NOC or the manufacturer, in accordance with the decision of the SEAGF Executive Board, or in accordance with the technical rules of the respective sports.

EXCEPTIONALS AND IMPORTANT AREAS

Medal presentation ceremonies / press interview areas

No hardware (equipment) may be taken by the athlete to the medal presentation ceremony or interview areas.

Exceptions to the general regulations

One-piece body suits: where one-piece body suits are used in competition, one (1) Manufacturer Trademark shall be permitted above the waist and one below the waist, in accordance with the maximum size noted above. However, these trademarks shall not be placed immediately adjacent to each other.

Use of accessories

All accessories must actually be worn or used by the athlete or official and may not be used for advertising purposes.

The following exceptions are permitted, in accordance with the technical requirements of the respective IFs/AFs:

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SPORT	EQUIPMENT ITEM	EXCEPTION
Archery	Bows	Manufacturer Trademark identification may appear on each part and on both sides of the bow, on the grip and the stabilizer.
Baseball & Softball	Bat	Three (3) manufacturer Trademark on the bat, 120° apart, maximum 28cm long and 6.5cm high each.
Cycling (all disciplines) Triathlon	Bicycles	Two (2) Manufacturer Trademark are permitted on the bike frame.
Sailing	Boats	Four (4) Manufacturer Trademark are permitted on the boat, on each side of the hull and of the sail, up to 60cm ² for each trademark.

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APPENDIX 3: SEA Games Guidelines on Accreditation Cards

Accreditation Card Categories:

CATEGORY	COLOUR	ORGANIZATION	FUNCTION / ROLE
SEAGF	Gold	SEAGF	Honorary President, Honorary Members, Honorary Secretary, President, Vice-President, Council Members and Executive Committee Members 1 Accompanying Guest for each
A		SEAGF	Standing Committee Members 1 Accompanying Guest for each
		IF/AF	President, Secretary General and Technical Delegates 1 Accompanying Guest for each
		NOC	President, Secretary General, 3 rd Delegate and Chef de Mission 1 Accompanying Guest for each
		LOC	Advisory Committee Members, Steering Committee Members, Advisory Sub Committee Members, Inter-Ministry Committee Members 1 Accompanying Guest for each
B	Silver	NSA	Local NSA President, Local NSA Secretary General/Vice-President, Foreign NSA President and Foreign NSA Secretary General/Vice-President 1 Accompanying Guest for each
		NOC	Assistant Chef De Mission 1 Accompanying Guest for each
C	Blue	NOC	Attaché
D	Yellow	IF/AF or NOC	International Technical Officials (ITO), Juries of Appeal
D		IF/AF	National Technical Officials (NTO), Juries of Appeal
E	Red	LOC or NOC	Press Journalists
E-P		LOC or NOC	Press Photographers
E-HBA		LOC	Host Broadcaster Senior Staff
E-HBB		LOC	Host Broadcaster Staff
E-RTA		LOC or NOC	TV Rights Holder Senior Administrators
E-RTB		LOC or NOC	TV Rights Holder Staff
F-A	Green	NOC	Athletes
F-O1		NOC	HQ Officials and Medical Staff
F-O2		NOC	Team Officials
F-X		NOC	Extra Officials
G	Purple	SEAGF	SEAGF Guests 3 1 Accompanying Guest for each
		NOC	NOC Guests 1 Accompanying Guest for each
G-OC1		LOC	Level 1 Foreign and Local Dignitaries 1 Accompanying Guest for each

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G-OC2		LOC	Level 2 Foreign and Local Dignitaries 1 Accompanying Guest for each
O	Orange	NOC	Observers
T-SP1	Brown	LOC	Sponsors Tier 1
T-SP2		LOC	Sponsors Others
W	Pink	LOC	EXCO Chiefs, EXCO members, Workforce, Volunteers and Contractors
X	Black	LOC	Local Security
X1		LOC	Foreign Security
N	Light Green	LOC	Venue Occupants

Competition Venue's Zone Access Codes

ZONE ACCESS CODES	ZONE DESCRIPTION
Blue	Field of Play (FOP)
Red	Back of House (BOH)
White	Front of House (FOH)
2	Athletes' Preparation Area
4	Media Area
6	VIP Area
	Access entitled to Hotel and Competition Venue dining hall

Accredited Seating Codes

SEATING CODES	SEATING DESCRIPTION
G	Guest Seating
S	Sports Seating
M	Media Seating

APPENDIX 4: Criteria and Rules for Inclusion of New Sports



CRITERIA AND RULES FOR INCLUSION OF NEW SPORTS
(RULE 34 OF SOUTH EASTASIAN GAMES FEDERATION CHARTER & RULES)

RULES/CRITERIA

Pursuant to Rule 34 of the South East Asian Games Federation (SEAGF) Charter & Rules, the criteria, process and procedure for new applications for sports for inclusion thereunder are as follows.

1. Process & Procedure for All Applications

1.1 Under Rule 34.6 of the SEAGF Charter and Rules, all applications must be made by the duly recognised International Sport Federation (IF) or Asian Sport Federation (AF) governing the sport, which recognition is set out in Rule 34.6.

- Must have a letter from the IF/AF stating its application and support for the sport to be included under the SEAGF Charter & Rules;
- Must include the application form prescribed by the SEAGF, duly completed with the requisite documents attached;
- Must be signed by the President or Secretary General of the applicant; and
- Shall constitute an agreement by the applicant body and by every constituent or affiliate or member of the applicant shall be subject to, bound by and to comply with, the SEAGF Charter & Rules, all rules and regulations made thereunder and as may be required by the SEAGF.

1.2 All applications by IF/AF must be submitted to the SEAGF Council, through the SEAGF Office or the SEAGF Sports & Rules Committee.

1.3 All applications must be supported by the necessary documents, including:

- IF/AF's Certificate of Recognition by the International Olympic Committee (IOC) or Olympic Council Asia (OCA), whichever is applicable;
- IF's Certificate of Registration & Recognition as a member of Sportaccord;
- IF/AF's Certificate/Letter of WADA-compliance;
- IF/AF's latest Constitution or Articles of Incorporation, with confirmation of the date of the approval for the latest amendments thereof;
- IF/AF's current Governing and Management Structure with the list of its current elected and appointed Governing/Executive Board/Committee and Management;
- IF/AF's list of all its members in the South East Asia region and their contact details, and confirmation of the type of membership (full, associate or provisional membership);
- Report on the events and activities (including competitions, coaching and umpiring/referring courses-seminars) in South East Asia (SEA) region for the last three (3) years and plans for events and activities in SEA region for the



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next three (3) years;

- Any letters of support from the National Olympic Committees in the SEA region or any national sport federation of the sport in the SEA region; and
- Any presentation and other documents deem necessary by the applicant.

2. **Criteria for Inclusion of Sport**

The Applicant must satisfy the following:

- 2.1 An IF that is recognised by the IOC as the governing IF for the sport and or registered/recognised as a full member of Sportaccord as the governing IF for the sport; OR an AF that is recognised by the OCA as the AF governing the sport;
- 2.2 An IF/AF that is WADA-compliant;
- 2.3 An IF/AF that has rules, regulations, guidelines and codes for anti-gaming and manipulation, and against harassment and abuse;
- 2.4 An IF/AF that has, as its full member-affiliates, at least five (5) National Federations (NFs) governing the sport in the SEA region that are supported or recognised by or registered as affiliate-members of the respective National Olympic Committee; and
- 2.5 An IF/AF that has, for the last three (3) years prior to the date of application, organized at least one (1) Asian/SEA championship for men and women (one combined or one (1) each, if separate) each year, with participation by at least four (4) of its SEA region members.

3. **Provisions relating to consideration for Inclusion of New Sport**

- 3.1 Applications for inclusion of sports shall be considered by the SEAGF Sports & Rules Committee who shall make its recommendation to the SEAGF Executive Committee (EXCO) whether to accept or reject such application for inclusion of the sport under Rule 34.4. The SEAGF EXCO shall then make its recommendation to the SEAGF Council for consideration.
- 3.2 The respective recommendations made by the SEAGF Sports & Rules Committee and SEAGF EXCO may be acceptance and may include such terms and conditions as deemed fit; or may be rejection without assigning any reason for such rejection.
- 3.3 The decision for the approval or rejection of any application for inclusion of sport under Rule 34.4 shall be by the SEAGF Council.



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APPENDIX 4.1: Application Form for New Sports



SOUTH EAST ASIAN
GAMES FEDERATION

APPLICATION FOR INCLUSION OF NEW SPORTS (RULE 34 OF SEAGF CHARTER & RULES)

APPLICATION FOR SPORT: _____
(Rule 34.6 - Name of Sport)

CATEGORY APPLIED FOR: CATEGORY – _____
(Rule 34.4 - Please state Category II or III)

A. PARTICULARS OF INTERNATIONAL SPORT FEDERATION (IF)

A1 NAME OF IF: _____

A2 ADDRESS: _____

A3 TELEPHONE NUMBER: _____

A4 FAX NUMBER: _____

A5 EMAIL ADDRESS: _____

A6 WEBSITE: _____

A7 NUMBER OF IF MEMBERS: Full Members: _____

Associate Members: _____

Provisional Members: _____

A8 IS YOUR IF AN IOC-RECOGNIZED IF: YES / NO*

Date of Recognition by IOC: _____

A9 IS YOUR IF A MEMBER / RECOGNISED BY SPORTACCORD: YES / NO

Date of Recognition/Registration by Sportaccord: _____

(Please provide a list of your IF members in the SEA region, with their names and contact details, type of membership and date when membership granted)

A10 IS YOUR IF WADA-COMPLIANT: YES / NO*

Date of WADA Compliance: _____

B. PARTICULARS OF ASIA SPORT FEDERATION (AF)

B1 NAME OF AF: _____

B2 ADDRESS: _____

B3 TELEPHONE NUMBER: _____



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B4 FAX NUMBER: _____

B5 EMAIL ADDRESS: _____

B6 WEBSITE: _____

B7 NUMBER OF AF MEMBERS: Full Members: _____

Associate Members: _____

Provisional Members: _____

B8 IS YOUR AF AN OCA-RECOGNIZED AF: YES / NO*

Date of Recognition by OCA: _____

B9 IS YOUR AF WADA-COMPLIANT: YES / NO*

Date of WADA Compliance: _____

C. PARTICULARS OF SOUTH EAST ASIA FEDERATION (SEA Federation)

C1 NAME OF SEA FEDERATION: _____

C2 ADDRESS: _____

C3 TELEPHONE NUMBER: _____

C4 FAX NUMBER: _____

C5 EMAIL ADDRESS: _____

C6 WEBSITE: _____

C7 NUMBER OF SEA FEDERATION MEMBERS: Full Members: _____

Associate Members: _____

Provisional Members: _____

C8 IS YOUR SEA FEDERATION WADA-COMPLIANT: YES / NO*

Date of WADA Compliance: _____

D. PLEASE ATTACH RELEVANT DOCUMENTS:

- Certificates of Recognition/Registration of IF by IOC and Sportaccord and AF by OCA, as may be applicable;
- IF/AF's Certificate/Letter of Confirmation by WADA of WADA-compliance;
- IF/AF's latest Constitution or Articles of Incorporation, with confirmation of the date of the approval for the latest amendments thereof;
- IF/AF's current Governing and Management Structure with the list of its current elected



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and appointed Governing/Executive Board/Committee and Management;

- The list of all its members in the South East Asia region and their contact details, and confirmation of the type of membership (full, associate or provisional membership) and date when membership granted;
- Report on the events and activities (including competitions, coaching and umpiring/referring courses-seminars) in South East Asia (SEA) region for the last 3 years and plans for events and activities in SEA region for the next 3 years.
- Any letters of support from the National Olympic Committees in the SEA region or any national sport federation of the sport in the SEA region; and
- Any presentation and other documents deem necessary by the applicant.

(* Delete whichever is not applicable)

We, the President and or Secretary of the Applicant herein, hereby confirm that the information herein and documents attached provided by us, are true, correct and accurate in all respects AND we hereby confirm and agree that we and all our constituents, affiliates and members shall be subject to, bound by and comply with the SEAGF Charter & Rules, all rules and regulations made thereunder and as may be required by the SEAGF.

President:

Name:

Secretary:

Name:

Name of Applicant: _____

Stamp of Applicant (IF/AF):

Date: _____

APPENDIX 5: Criteria and Rules for SEAGF Honorary Membership



CRITERIA AND RULES FOR SEAGF HONORARY MEMBERSHIP

1. Criteria for SEAGF Honorary Membership

Any person who has fulfilled the following criteria, may apply, through the candidate's own National Olympic Committee (NOC), or be nominated by any other NOC, to be a SEAGF Honorary Member of the South East Asian Games Federation (SEAGF) Council:

- 1.1 He/She has been an elected officer or office bearer of his/her National Olympic Committee (NOC) for a period of not less than twelve (12) years, whether continuously or cumulatively prior to the date of the application/nomination; and
- 1.2 He/She must have rendered meritorious service and significant contribution to the SEAGF for a period of not less than twelve (12) years, whether continuously or cumulatively, prior to the date of the application/nomination.

2. Process & Procedure for All Applications/Nominations

2.1 All applications/nominations are to be submitted to the SEAGF Office:

- 2.1.1 Must be in the form prescribed by the SEAGF, duly completed with the requisite documents attached;
- 2.1.2 Must be signed by the President or Deputy/Vice President or Secretary of the nominating NOC or the NOC of the applicant with the stamp of the relevant NOC affixed; and
- 2.1.3 Shall contain and constitute an agreement by the applicant to be subject to and bound by the SEAGF Charter, and all rules and regulations made thereunder, the Olympic Charter and all rules and regulations made thereunder, and any other statutes, rules and regulations as may be required by the SEAGF.

2.2 All applications/nominations are to be supported by the following documents:

- 2.2.1 A bio-data / curriculum vitae of the applicant, with sufficient information and details of the applicant's contribution and service to his/her NOC and the SEAGF in accordance with the criteria set by the SEAGF, with any other supporting documents, as may be deemed necessary or appropriate;
- 2.2.2 A recent photo of the applicant; and
- 2.2.3 A letter support submitting the application/nomination for the candidate, or where the nominating NOC is any other NOC, a letter from the NOC of the candidate, supporting/endorsing the applicant's application/ nomination for



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SEAGF Honorary Membership.

3. Provisions relating to consideration for SEAGF Honorary Membership

- 3.1 An application/nomination for SEAGF Honorary Membership must be complete and may be submitted by any NOC and duly signed by the President or Deputy/Vice President or Secretary General of the nominating NOC.
- 3.2 However, if the application/nomination is received for a person not from the applying/nominating NOC, such application/nomination must have a letter of support or endorsement from the candidate's NOC which is duly signed by the President or Deputy/Vice President or Secretary General of his/her NOC.
- 3.3 An application/nomination for SEAGF Honorary membership shall be considered by the SEAGF Executive Board, who shall make a recommendation to the SEAGF Council as to whether to accept such application/nomination, either conditionally or on such terms as it may, in its sole discretion, deem fit; or reject such application/nomination without assigning any reason for such rejection. The approval or rejection of any application/nomination for membership shall be by the SEAGF Council.
- 3.3 The SEAGF Council shall not accept more than three (3) SEAGF Honorary Members from any one (1) NOC serving simultaneously at any one time on the SEAGF Council.



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APPENDIX 5.1: Nomination Form for SEAGF Honorary Membership



NOMINATION FORM (Nomination for SEAGF Honorary Membership)

A. PARTICULARS OF NOMINATING NATIONAL OLYMPIC COMMITTEE

A1 NAME: _____

A2 ADDRESS: _____

A3 TELEPHONE: _____

A4 FAX: _____

A5 EMAIL: _____

B. PARTICULARS OF NOMINEE

*** Please note that the nominee should have rendered meritorious service to the relevant National Olympic Committee (NOC) and or the South East Asian Games Federation (SEAGF) for no less than twelve (12) years prior to the date of this nomination. All applications are subject to the approval of the SEAGF Council.**

B1 NAME OF NOMINEE: _____

B2 CITIZENSHIP: _____

B3 GENDER: Male / Female *

B4 DATE OF BIRTH: _____

B3 ADDRESS OF NOMINEE: _____

B4 TELEPHONE: _____

B5 MOBILE: _____

B6 FAX: _____

B7 EMAIL: _____

B8 LAST HELD POSITIONS BY NOMINEE IN NOC: _____

B9 CURRENT HELD POSITIONS BY NOMINEE IN NOC: _____



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C. ATTACHED DOCUMENTS

C1 Please attach a curriculum vitae/biodata of the nominee, which should include the following:

- Educational background.
- Professional qualification & Career.
- Years of service and positions held in the National Olympic Committee.
- Years of service and positions held in the South East Asian Games Federation (SEAGF) and all SEAGF Committees.
- Years of service and positions held in National Sports Associations/Federations.
- Years of service and positions held in Regional (South East Asia), Asian and International Sports Associations/Federations.
- Any other information you deem relevant.

C2 Please also attach any other document you deem appropriate and or relevant.

I,, the of the National Olympic Committee of hereby confirm and certify that the above information and as attached are true, correct and accurate.

Submitted by:

Name:

Position in NOC:

Stamp of the NOC:

Date:

APPENDIX 6: List of SEAGF Honorary Life Presidents and Honorary Members



LIST OF HONORARY LIFE PRESIDENTS AND HONORARY MEMBERS

(Updated as of 12th June 2025)

Honorary Life Presidents:

1. H.R.H. Prince Sufri Bolkihah	Brunei
2. Mrs. Rita Subowo	Indonesia
3. Mr. Wismoyo Arismunandar (deceased)	Indonesia
4. Dr. Phoouthong Sengakhom	Laos
5. H.R.H. Tunku Tan Sri Imran ibni Almarhum Tuamku Jaáfar	Malaysia
6. H.E. U Tint Hsan	Myanmar
7. Mr. Jose Cojuangco Jr. (deceased)	Philippines
8. Dr. Yeo Ning Hong	Singapore
9. General Yuthasak Sasiprapha	Thailand
10. General Surapol Bunnakijsophon	Thailand
11. Professor Nguyen Danh Thai	Vietnam
12. Mr. Teo Chee Hean	Singapore
13. Mr. Abraham Tolentino	Philippines
14. Mr. Nguyễn Văn Hùng	Vietnam
15. Dr. Thong Khon	Cambodia

Honorary Members:

1. Dato Paduka Talip Bin Beruddin	Brunei
2. Dato' Sieh Kok Chi (deceased)	Malaysia
3. Mr Stephen Honteveros	Philippines
4. Mr Souvannarath Saignavong	Laos
5. Mr S. S. Dhillon	Singapore
6. Dato Seri Chaiyapak Siriwat	Thailand
7. Gen. Charouck Arirachakaran (deceased)	Thailand
8. Prof Hoang Vinh Giang (deceased)	Vietnam
9. Mr. Khin Maung Lwin	Myanmar
10. Dr. Tan Eng Liang (deceased)	Singapore
11. Prof. Charoen Wattanashin	Thailand
12. Dr. Varin Tan	Thailand
13. Mr. Christopher Chan Seng Heng	Singapore
14. Dato' (Ms.) Low Beng Choo	Malaysia

APPENDIX 7: Terms of Reference of SEAGF Arbitration Panel (Rules 14.3 and 42)



Terms of Reference of SEAGF Arbitration Panel (Rules 14.4 and 42)

1. The Arbitration Panel to be established pursuant to Rule 42 shall have the following terms of reference, duties and functions:
 - 1.1 The appointed arbitrators must be independent persons (that is, not elected or appointed officers or officials of the Member-NOCs or its National Federations) who have arbitration qualification or experience and some sport or sport-related background/ experience. They need not be qualified lawyers nor attorneys. Appointments must be by and through the respective Member-NOC.
 - 1.2 The Panel is an Ad-hoc Panel for the specific Games period for which it is set up only. There is no necessity for all the appointed arbitrators to be present in the host country or city of the SEA Games for the entire duration of the Games as proceedings may be conducted via electronic means; they may schedule to be present on a rotation basis, with all appointed arbitrators on stand-by for the duration of the SEA Games.
 - 1.3 There shall be no professional fees or payments to be paid to the Panel members and they must volunteer their services pro-bono. There may be per diem or allowance payable to the appointed arbitrators for their services rendered at the rate as established by the Organizing Committee.
 - 1.4 The nominating NOC will pay for the cost of the air or international travel, if any, to be incurred for the appointed arbitrators.
 - 1.5 The Organizing Committee of the SEA Games shall pay for the hotel accommodation (on a single room basis), meals, local transport (on a T2 basis) and a per diem (at the standard rate set by the Host NOC or Organizing Committee) for the appointed arbitrators.
 - 1.6 The Organizing Committee of the SEA Games shall provide and pay for all logistics and resources for any meetings, deliberations and arbitration hearings to be conducted by the Committee or the Panel.
2. The appeal process for reference to arbitration pursuant to Rule 42 of the SEAGF Charter and Rules shall be as follows:
 - 2.1 An appeal to the Arbitration Panel pursuant to Rule 42 must be lodged by the NOC concerned (by the NOC President, Secretary General or Chef de Mission appointed by the



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NOC concerned for that SEA Games) or party concerned within twenty-four (24) hours of the decision of the adjudicating panel or Jury of Appeal of the sport or discipline from which the appeal arises.

- 2.2 The appeal must be in the English language and the arbitration proceedings and hearing must be conducted in the English language.
- 2.3 The appeal must contain the following:
 - 2.3.1 A copy of the written decision of the Jury of Appeal appealed against (if any).
 - 2.3.2 Supporting documents (if any).
 - 2.3.3 A brief statement of the facts from both parties.
 - 2.3.4 The request for and the nature and grounds of the relief sought.
- 2.4 The Chairperson of the Arbitration Panel shall notify the NOC concerned of the date, time and venue of the hearing of the appeal.
- 2.5 The decision of the Arbitration Panel shall be final and binding on all parties.

APPENDIX 8: Terms of Reference of SEAGF Broadcasting Panel (Rule 14.4)



Terms of Reference of Broadcasting Panel (Article 14.4)

1. The Broadcasting Panel shall have the following terms of reference, duties and functions:
 - 1.1 To make recommendations to the Executive Committee and Council on the amount of participation fee and other payments to be paid by each broadcaster of any sport(s), discipline(s) or event(s) of the SEA Games.
 - 1.2 To make recommendations to the Executive Committee and Council on the proportion of share of the participation fees paid by and received from the selected broadcasters, and any terms and conditions related thereto.
 - 1.3 To make recommendations to the Executive Committee and Council on matters relating to broadcasting in any form, format and or platform, including online.
 - 1.4 To oversee and make recommendations to the Council on the Host Broadcasting organization for the SEA Games and ensure delivery of high quality of sports content to all participating countries without bias nor comprise on quality.
 - 1.5 To ensure internationalized coverage & to increase the value of the product.
 - 1.6 To deliberate, consider and make recommendations to the Executive Committee and Council on any matter(s) referred to it by the Federation and or any Member-NOC.
2. There shall be no professional fees or payments to be paid to the Panel members and they must volunteer their services pro-bono. There may be per diem or allowance payable to the appointed Panel members for their services rendered at the rate as established by the Organizing Committee.
3. The nominating NOC will pay for the cost of the air or international travel, if any, to be incurred for the appointed Panel members.
4. The Organizing Committee of the SEA Games shall pay for the hotel accommodation (on a single room basis), meals and local transport (on a T2 basis) for the appointed Panel members.
5. The Organizing Committee of the SEA Games shall provide and pay for all logistics and resources for any meetings, deliberations and arbitration hearings to be conducted by the Panel.



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6. All broadcasters who wish to broadcast any sport(s), discipline(s) or event(s) to be competed at any SEA Games must comply with the following criteria, terms and conditions:
 - 6.1 It must be a legally established entity under the laws of its country of incorporation or establishment.
 - 6.2 It must obtain the approval of the NOC of the country(ies) in which it intends to broadcast. Each country may have more than one (1) broadcaster registered.
 - 6.3 It must pay the participation fee determined by the Executive Committee or Council prior to any broadcasting or related activity or event.
 - 6.4 It must have platforms that comprise of television, radio, mobile and or internet broadcasting.
 - 6.5 All content produced during the SEA Games shall be the property of the Federation and may not be sold or distributed to any third party without the prior written consent or approval of the Federation (through the Federation Office).
7. All participation fees and other payments paid to and received by the Federation shall be used for the management, administration and operational costs and expenses of the Federation Office, and the balance thereafter shall be shared between the Member-NOCs in such proportion and at such time as determined by the Council, taking into account the recommendation of the Panel.
